



**United Nations Development Programme in
Lao PDR**

**Governance and Public Administration Reform
Support for Better Service Delivery, Project No.
00056568**

Statements of Project Management and
Special purpose financial reports

31 December 2011

United Nations Development Programme in Lao PDR

Governance and Public Administration Reform Support for Better Service Delivery, Project No. 00056568

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United Nations Development Programme in Lao PDR

Governance and Public Administration Reform Support for Better Service Delivery, Project No. 00056568

PROJECT INFORMATION

| | |
|----------------------------|---|
| Project name: | Governance and Public Administration Reform Support for Better Service Delivery |
| Award ID: | 00047224 |
| Project number: | 00056568 |
| Funding source: | UNDP LAO PDR |
| Funding code: | UNDP TRAC/04000 and Co-finance/30000 |
| Duration of Project: | 1 July 2007 to 31 December 2011 |
| Implementing partner name: | Public Administration and Civil Service Authority ("PACSA")/MOHA, Prime Minister Office |
| Senior official: | Mr. Khammoune Viphongxay, Executive Project Board |
| Registered office: | Public Administration and Civil Service Authority ("PACSA")/MOHA, Prime Minister Office |
| Auditors: | Ernst & Young Lao Limited |
| Date of Audit visit: | 8 to 9 March 2012 |

United Nations Development Programme in Lao PDR

Governance and Public Administration Reform Support for Better Service Delivery, Project No. 00056568

STATEMENT OF RESPONSIBILITY OF THE PROJECT MANAGEMENT IN RESPECT OF THE SPECIAL PURPOSE FINANCIAL REPORTS

The Governance and Public Administration Reform Support for Better Service Delivery, Award ID 00047224 and Project No 00056568 ("the Project") is executed by the Public Administration and Civil Service Authority ("PACSA")/MOHA, Prime Minister's Office of Lao PDR.

Project Management is responsible for Project's special purpose financial reports which is comprised of the statement of cash position and statement of assets and equipment as at 31 December 2011 and the statement of expenditure for the year then ended together with the notes thereto ("the special purpose financial reports").

In preparing the special purpose financial reports, Project Management is required to:

- apply accounting policies in accordance with the presentation and disclosure requirements of the United Nations Development Programme ("UNDP"). The accounting policies adopted by the Project are described in Note 3 to the special purpose financial reports;
- maintain proper financial operations and controls;
- maintain adequacy of the management structure and general control environment; and
- ensure that all assets and equipment are used solely for and by the Project, and maintain proper control over those properties.

Project Management confirms that they have complied with the above requirements in preparing the special purpose financial reports.

Project Management is responsible for ensuring that proper accounting records are kept which disclose, with reasonable accuracy at any time, the funds requested, authorized for, received and disbursed by the Project and to ensure that the accounting records comply with the accounting system described in Note 3 to the special purpose financial reports.

Project Management is also responsible for safeguarding the assets of the Project, and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

APPROVAL OF THE SPECIAL PURPOSE FINANCIAL REPORTS

We hereby approve the accompanying special purpose financial reports and confirm that:

- the statement of expenditure is prepared, in all material respects, the expenditure of US\$487,721 incurred by the Project for the year ended 31 December 2011 in accordance with the accounting policies as described Note 3 to the special purpose financial reports; and
- the statement of cash position is prepared, in material respects, the cash balance of the Project amounting to US\$1,767 as at 31 December 2011 in accordance with the accounting policies as described Note 3 to the special purpose financial reports, and
- the statement of assets and equipment is prepared, in all material respects, the balance of the Project's assets and equipment amounting to US\$384,420 as at 31 December 2011 in accordance with the accounting policies as described Note 3 to the special purpose financial reports.

United Nations Development Programme in Lao PDR

Governance and Public Administration Reform Support for Better Service Delivery, Project No. 00056568

STATEMENT OF RESPONSIBILITY OF THE PROJECT MANAGEMENT IN RESPECT OF THE SPECIAL PURPOSE FINANCIAL REPORT (continued)

As disclosed in Note 2 to the special purpose financial reports, the accompanying special purpose financial reports are prepared to assist the Project in meeting the reporting requirements of the UNDP and intended solely for the information and use of Project Management, the Government of Lao PDR and the UNDP. As results, the special purpose financial reports may not be suitable for another purpose.

On behalf of Project Management:



Mr Nisith Keopanya
Project Manager

14 May 2012

Reference: 60899123/15469393

INDEPENDENT AUDITORS' REPORT

To: The Project Management and the Resident Representative of the UNDP in Lao PDR

We have audited the accompanying special purpose financial reports of the Governance and Public Administration Reform Support for Better Service Delivery, Award ID 00047224 and Project No. 00056568 ("the Project") as set out on pages 6 to 11, which comprise of the statement of cash position and statement of assets and equipment as at 31 December 2011 and the statement of expenditure for the year then ended and the notes thereto ("the "special purpose financial reports"). The special purpose financial reports have been prepared by Project Management in accordance with the accounting policies as described in the Note 3 to the special purpose financial reports.

Project Management's responsibility for the special purpose financial reports

Project Management is responsible for the preparation of the special purpose financial reports in accordance with the accounting policies described in Note 3 to the special purpose financial reports, and for such internal control as Project Management determines is necessary to enable the preparation of special purpose financial reports that are free from material misstatement, whether due to fraud or error.

Basis of opinion

Our responsibility is to express an opinion on these special purpose financial reports based on our audit. We conducted our audit in accordance with International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the special purpose financial reports are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the special purpose financial reports. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the special purpose financial reports, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the Project's preparation of the special purpose financial reports in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Project's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by Project Management, as well as evaluating the overall presentation of the special purpose financial reports.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion


In our opinion

- the statement of expenditure is prepared, in all material respects, the expenditure of US\$487,721 incurred by the Project for the year ended 31 December 2011 in accordance with the accounting policies as described Note 3 to the special purpose financial reports; and
- the statement of cash position is prepared, in material respects, the cash balance of the Project amounting to US\$1,767 as at 31 December 2011 in accordance with the accounting policies as described Note 3 to the special purpose financial reports, and
- the statement of assets and equipment is prepared, in all material respects, the balance of the Project's assets and equipment amounting to US\$384,420 as at 31 December 2011 in accordance with the accounting policies as described Note 3 to the special purpose financial reports.

Accounting Policies and Restriction on Distribution and Use

Without modifying our opinion, we draw attention to Note 3 to the special purpose financial reports, which describes the accounting policies. As also disclosed in Note 2 to the special purpose financial reports, the special purpose financial reports are prepared to assist Project Management in meeting the reporting requirements of United Nations Development Programme ("UNDP"). As a result, the special purpose financial reports may not be suitable for another purpose. Our report is intended solely for the information and use of Project Management, the Government of Lao PDR and UNDP, and should not be distributed to or used by other parties.

Ernst & Young Lao Limited



Vientiane, Lao PDR

14 May 2012

United Nations Development Programme in Lao PDR

Governance and Public Administration Reform Support for Better Service Delivery, Project No. 00056568

STATEMENT OF EXPENDITURE
for the year ended 31 December 2011

| Government disbursements by the Project Office | Note | US\$ |
|--|------|----------------|
| Personnel | | 122,935 |
| Operating expenses | | 280,112 |
| Expendable and non-expendable equipment | | 7,956 |
| Subprojects – micro capital grants | 5 | 76,718 |
| | | <hr/> |
| | | 487,721 |
| Direct payments by the UNDP Office | | |
| Operating expenses | | - |
| Total | | <hr/> <hr/> |
| | | 487,721 |



Mr Nisith Keopanya
Project Manager

14 May 2012

The accompanying notes on pages 9 to 11 form an integral part of these special purpose financial reports.

United Nations Development Programme in Lao PDR

Governance and Public Administration Reform Support for Better Service Delivery, Project No. 00056568

STATEMENT OF CASH POSITION
as at 31 December 2011

| | US\$ |
|--------------|---------------------|
| Cash on hand | 138 |
| Cash in bank | 1,629 |
| Total | <u><u>1,767</u></u> |



Mr Nisith Keopanya
Project Manager

14 May 2012

The accompanying notes on pages 9 to 11 form an integral part of these special purpose financial reports.

United Nations Development Programme in Lao PDR

Governance and Public Administration Reform Support for Better Service Delivery, Project No. 00056568

STATEMENT OF ASSETS AND EQUIPMENT
as at 31 December 2011

| | US\$ |
|--------------------------------|----------------|
| Vehicles | 154,530 |
| Office equipment and furniture | 81,945 |
| Computer equipment | 147,945 |
| Total | 384,420 |



Mr Nisith Keopanya
Project Manager

14 May 2012

The accompanying notes on pages 9 to 11 form an integral part of these special purpose financial reports.

United Nations Development Programme in Lao PDR

Governance and Public Administration Reform Support for Better Service Delivery, Project No. 00056568

NOTES TO THE SPECIAL PURPOSE FINANCIAL REPORTS
as at and for the year ended 31 December 2011

1. PROJECT BACKGROUND

Governance and Public Administration Reform Support for Better Service Delivery is executed by the Public Administration and Civil Service Authority ("PACSA")/MOHA, Prime Minister's Office of Lao PDR ("the Project"). On 28 June 2007, the Government of Lao PDR which representative by Prime Minister of Lao PDR and the United Nations which consists of UNDP, UNCDF, SDC and Luxembourg entered into the Joint Programme Grant Agreement with total budget of US\$ 10,343,083 (UNDP TRAC: US\$ 1,360,000 and Co-finance: US\$ 8,983,083) for the period from 1 July 2007 to 31 December 2011.

The overall objective of the Project is to strengthen the capacity for strategic planning, management and monitoring of governance reforms for more effective, accountable and transparent delivery of services.

The Project has the following five specific objectives:

- strengthened policy development, strategic oversight and monitoring of governance reform;
- improved organization and system development for more effective, accountable and transparent services;
- strengthened Human Resource Management and Human Resource Development policies, procedures and capacity, and established cost effective and sustainable system for civil service training and development to strengthen service delivery performance;
- strengthened fiscal decentralization devolving planning and financial management for improved service delivery for the poor; and
- focus on supporting demand – driven government reforms at central and local levels which directly impact on service.

2. BASIS OF PREPARATION

The Project's special purpose financial reports are comprised of the statements of expenditure, statement of cash position, and statement of assets and equipment. The special purpose financial reports, expressed in United States Dollars ("USD"), have been prepared in accordance with the accounting policies described in Note 3.

The statement of expenditure is prepared by Project Management based on the Project Operating Account ("POA") and Combined Delivery Reports which is prepared by the UNDP using its Corporate Enterprise Resources Planning System ("ATLAS").

The Project maintains its accounting records in Lao Kip ("LAK"), as this is the currency in which the majority of its transactions are denominated and settled.

The special purpose financial reports are intended solely for the information and use of Project Management, the Government of Lao PDR and the UNDP, and will not be distributed to other parties.

The statement of expenditure is limited to the expenditure incurred under the Project and covers only payments made by the Project Office as well as direct payments initiated by Project Office but disbursed by the UNDP Country Office for the year ended 31 December 2011. This excludes the amount of US\$305,155 for which the UNDP is fully responsible and, accordingly, maintains all supporting document for the expenditure.

All supplementary information, as annexed, do not form part of these special purpose financial reports and are included solely for information purposes.

Governance and Public Administration Reform Support for Better Service Delivery, Project No. 00056568

NOTES TO THE SPECIAL PURPOSE FINANCIAL REPORTS (continued)
as at and for the year ended 31 December 2011

3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The significant policies adopted in the preparation of the special purpose financial reports are set out below.

Direct payment

Direct payments related to payments made by the UNDP direct to the Project's suppliers and contractors upon requested by the Project. These payments are accounted for when payments are made by the UNDP.

Government disbursement

Government disbursements, except for disbursements to Subprojects – Micro Capital Grants which are recognized when the Project's cash is transferred to the Subprojects, are recognized when documents substantiating the Project's transactions have been submitted and approved and the payment has been made.

Assets and equipment

Assets and equipment are expensed in full in the statement of expenditure upon purchase. The statement of assets and equipment consists of the Project's assets other than cash, which have been recognized in the statement of expenditure in the current and prior years upon purchase.

In accordance with the NEX's policy, assets and equipment shall consist of items with a cost of at least US\$ 500 and/or a life-expectancy of at least 5 years. All assets and equipment items are stated at cost. Cost represents the invoiced amount, including freight and related expenses and other costs incurred to bring the assets to the current condition and location.

The Project also maintains an assets and equipment register for control and monitoring purposes, and assets purchased is included in the statement of assets and equipment.

Foreign currency translation

Disbursements and funds received in currencies other than US\$ are converted into US\$ at the United Nations Operational Rate of Exchange prevailing at the end of each quarter for Government disbursements and at the rate prevailing on the date of transaction for direct payments. Outstanding monetary items denominated in foreign currencies are translated into US\$ by applying the effective foreign exchange rate as per United Nations Operational Rate of Exchange of LAK 8,005 per 1 US\$ applicable for December 2011. Assets and equipment purchased in LAK and other foreign currencies are translated into US\$ at the United Nations Operational Rate of Exchange prevailing at the date when asset was purchased.

All exchange differences are recognized in the statement of expenditure.

Comparative figures

Comparative figures are not required by the accounting practices prescribed by the UNDP.

United Nations Development Programme in Lao PDR

Governance and Public Administration Reform Support for Better Service Delivery, Project No. 00056568

NOTES TO THE SPECIAL PURPOSE FINANCIAL REPORTS (continued)
as at and for the year ended 31 December 2011

4. FUNDS FROM THE UNDP

The funds received from the UNDP for the year ended 31 December 2011 are summarized below.

| <i>Date of receipt</i> | <i>LAK</i> | <i>US\$ equivalent</i> |
|------------------------|----------------------|------------------------|
| 28 January 2011 | 1,759,735,284 | 218,982 |
| 5 May 2011 | 1,008,513,972 | 125,828 |
| 18 July 2011 | 584,364,523 | 73,155 |
| 16 November 2011 | 341,964,488 | 42,719 |
| | <u>3,694,578,267</u> | <u>460,684</u> |

5. SUBPROJECTS – MICRO CAPITAL GRANTS

The details of cash transferred by the Project to the Subproject for the year ended 31 December 2010 are as follow:

| <i>Subproject name</i> | <i>US\$</i> |
|--|---------------|
| Governor's Office, Phongsaly Province | 9,965 |
| Governor's Office, Luangnamtha Province | 6,718 |
| Health Department, Xiengkhor District, Huaphanh Province | 8,387 |
| Inspection Office, Khoun District, Xiengkhuang Province | 5,830 |
| Lao Women Office, Lar District, Oudomxay Province | 7,092 |
| Provincial Personnel and Organization Department, Sekong Province | 6,421 |
| Governor's Office, Champasak Province | 8,131 |
| Personnel and Organization Department, Prosecutor | 9,557 |
| Personnel and Organization Department, Ministry of Planning and Investment | 9,577 |
| Personnel and Organization Department, National University of Laos | 5,040 |
| | <u>76,718</u> |

6. DIFFERENCE BETWEEN POA AND CDR

The Project's total expenditure, excluding the direct payments by the UNDP Office, for the year ended 31 December 2011 of US\$487,721 as reported in the statement of expenditure is US\$1,528 lower than the total expenditure per CDR because certain disbursements were wrongly recorded in both POA and CDR. Such disbursements were only adjusted in the POA for this preparing of special purpose financial reports.

ANNEX 1 – COMBINED DELIVERY REPORT

Combined Delivery Report by Activity With Encumbrance



| | |
|---|--|
| Award Id : 00047224 GPAR - Support for Better Serv | Period : Jan-Dec (2011) |
| Project # : 00056568 GPAR Support for Better Servic | Impl. Partner : 01781 National Execution |
| | Location : UNDP Lao P.D.R |

| | Govt Disb | UNDP Disb | UN Agencies | Encumbrance | Total Exp |
|--|------------------|-----------------|-------------|-------------|------------------|
| Activity : () | | | | | |
| Fund : 04000 (TRAC (Lines 1.1.1 and 1.1.2)) | | | | | |
| 76120 - Unrealized Loss | 0.00 | 54.41 | 0.00 | 0.00 | 54.41 |
| 76130 - Unrealized Gain | 0.00 | - 401.66 | 0.00 | 0.00 | - 401.66 |
| Total for Fund 04000 | 0.00 | - 347.25 | 0.00 | 0.00 | - 347.25 |
| Fund : 30000 (Programme Cost Sharing) | | | | | |
| 76120 - Unrealized Loss | 0.00 | 61.95 | 0.00 | 0.00 | 61.95 |
| 76130 - Unrealized Gain | 0.00 | - 452.11 | 0.00 | 0.00 | - 452.11 |
| Total for Fund 30000 | 0.00 | - 390.16 | 0.00 | 0.00 | - 390.16 |
| Total for Activity | 0.00 | - 737.41 | 0.00 | 0.00 | - 737.41 |
| Activity : OPERATION (Project Management support) | | | | | |
| Fund : 04000 (TRAC (Lines 1.1.1 and 1.1.2)) | | | | | |
| 71405 - Service Contracts-Individuals | 25,868.90 | 0.00 | 0.00 | 0.00 | 25,868.90 |
| 71540 - UNV-Global Charges | 0.00 | 72.40 | 0.00 | 0.00 | 72.40 |
| 71610 - Travel Tickets-Local | 756.60 | 242.35 | 0.00 | 0.00 | 998.95 |
| 71620 - Daily Subsistence Allow-Local | 1,208.93 | 0.00 | 0.00 | 0.00 | 1,208.93 |
| 71635 - Travel - Other | 805.87 | 90.64 | 0.00 | 0.00 | 896.51 |
| 72120 - Svc Co-Trade and Business Serv | 0.00 | 1,031.00 | 0.00 | 0.00 | 1,031.00 |
| 72205 - Office Machinery | 668.37 | 0.00 | 0.00 | 0.00 | 668.37 |
| 72320 - Wood & Paper Products | 0.00 | 1,480.00 | 0.00 | 0.00 | 1,480.00 |
| 72325 - Chemical,Glass,NonMetallic Prd | 76.66 | 0.00 | 0.00 | 0.00 | 76.66 |
| 72399 - Other Materials and Goods | 56.16 | 0.00 | 0.00 | 0.00 | 56.16 |
| 72405 - Acquisition of Communic Equip | 54.75 | 0.00 | 0.00 | 0.00 | 54.75 |
| 72410 - Acquisition of Audio Visual Eq | 74.66 | 0.00 | 0.00 | 0.00 | 74.66 |
| 72415 - Courier Charges | 0.00 | 49.84 | 0.00 | 0.00 | 49.84 |
| 72420 - Land Telephone Charges | 228.41 | 26.40 | 0.00 | 0.00 | 254.81 |
| 72425 - Mobile Telephone Charges | 749.38 | 0.00 | 0.00 | 0.00 | 749.38 |
| 72430 - Postage and Pouch | 0.00 | 3.74 | 0.00 | 0.00 | 3.74 |
| 72440 - Connectivity Charges | 497.76 | 0.00 | 0.00 | 0.00 | 497.76 |
| 72505 - Stationery & other Office Supp | 1,046.29 | 0.00 | 0.00 | 0.00 | 1,046.29 |
| 72510 - Publications | 375.06 | 0.00 | 0.00 | 0.00 | 375.06 |
| 72805 - Acquis of Computer Hardware | 1,496.43 | 0.00 | 0.00 | 0.00 | 1,496.43 |
| 72810 - Acquis of Computer Software | 1,617.72 | 0.00 | 0.00 | 0.00 | 1,617.72 |
| 72815 - Inform Technology Supplies | 970.52 | 0.00 | 0.00 | 0.00 | 970.52 |
| 73305 - Maint & Licensing of Hardware | 1,133.03 | 0.00 | 0.00 | 0.00 | 1,133.03 |
| 73405 - Rental & Maint-Other Office Eq | 96.69 | 0.00 | 0.00 | 0.00 | 96.69 |
| 73410 - Maint, Oper of Transport Equip | 2,812.75 | 0.00 | 0.00 | 0.00 | 2,812.75 |
| 73505 - Reimb to UNDP for Supp Srvs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 74210 - Printing and Publications | 43.55 | 0.00 | 0.00 | 0.00 | 43.55 |
| 74215 - Promotional Materials and Dist | 148.08 | 0.00 | 0.00 | 0.00 | 148.08 |
| 74505 - Insurance | 245.94 | 0.00 | 0.00 | 0.00 | 245.94 |
| 74510 - Bank Charges | 36.34 | 727.05 | 0.00 | 0.00 | 763.39 |
| 74525 - Sundry | 1,132.82 | 0.00 | 0.00 | 0.00 | 1,132.82 |
| 76125 - Realized Loss | 0.00 | 0.01 | 0.00 | 0.00 | 0.01 |
| 76135 - Realized Gain | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total for Fund 04000 | 42,201.67 | 3,723.43 | 0.00 | 0.00 | 45,925.10 |
| Fund : 30000 (Programme Cost Sharing) | | | | | |
| 61305 - Salaries - IP Staff | 0.00 | - 9,202.73 | 0.00 | 0.00 | - 9,202.73 |
| 71405 - Service Contracts-Individuals | 28,995.00 | 0.00 | 0.00 | 0.00 | 28,995.00 |

Combined Delivery Report by Activity With Encumbrance



| | |
|--|---|
| Award Id : 00047224 GPAR - Support for Better Serv | Period : Jan-Dec (2011) |
| Project # : 00056568 GPAR Support for Better Servic | Impl. Partner : 01781 National Execution |
| | Location : UNDP Lao P.D.R |

| | Govt Disb | UNDP Disb | UN Agencies | Encumbrance | Total Exp |
|--|------------------|-------------------|-------------|-------------|------------------|
| 71620 - Daily Subsistence Allow-Local | - 217.45 | 0.00 | 0.00 | 0.00 | - 217.45 |
| 71635 - Travel - Other | 98.38 | 0.00 | 0.00 | 0.00 | 98.38 |
| 72420 - Land Telephone Charges | 55.68 | 116.16 | 0.00 | 0.00 | 171.84 |
| 72425 - Mobile Telephone Charges | 239.39 | 0.00 | 0.00 | 0.00 | 239.39 |
| 72440 - Connectivity Charges | 209.19 | 0.00 | 0.00 | 0.00 | 209.19 |
| 72505 - Stationery & other Office Supp | 99.36 | 0.00 | 0.00 | 0.00 | 99.36 |
| 72510 - Publications | 80.94 | 0.00 | 0.00 | 0.00 | 80.94 |
| 72815 - Inform Technology Supplies | 110.82 | 0.00 | 0.00 | 0.00 | 110.82 |
| 73405 - Rental & Maint-Other Office Eq | 136.10 | 0.00 | 0.00 | 0.00 | 136.10 |
| 73410 - Maint, Oper of Transport Equip | 1,002.81 | 0.00 | 0.00 | 0.00 | 1,002.81 |
| 73505 - Reimb to UNDP for Supp Srvs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 74210 - Printing and Publications | 108.08 | 0.00 | 0.00 | 0.00 | 108.08 |
| 74510 - Bank Charges | 0.00 | 790.06 | 0.00 | 0.00 | 790.06 |
| 74525 - Sundry | 45.57 | 68.73 | 0.00 | 0.00 | 114.30 |
| Total for Fund 30000 | 30,963.87 | - 8,227.78 | 0.00 | 0.00 | 22,736.09 |
| Total for Activity OPERATIONS | 73,165.54 | - 4,504.35 | 0.00 | 0.00 | 68,661.19 |

Activity : OUPUT2 (Improved delivery of service)

Fund : 04000 (TRAC (Lines 1.1.1 and 1.1.2))

| | | | | | |
|--|------------------|------------------|-------------|-------------|------------------|
| 61305 - Salaries - IP Staff | 0.00 | 12,344.48 | 0.00 | 0.00 | 12,344.48 |
| 61310 - Post Adjustment - IP Staff | 0.00 | 5,067.03 | 0.00 | 0.00 | 5,067.03 |
| 62305 - Dependency Allowances-IP Staff | 0.00 | 366.12 | 0.00 | 0.00 | 366.12 |
| 62310 - Contrib to Jt Staff Pens Fd-IP | 0.00 | 3,899.66 | 0.00 | 0.00 | 3,899.66 |
| 62315 - Contrib. to medical, social in | 0.00 | 105.06 | 0.00 | 0.00 | 105.06 |
| 62320 - Mobility, Hardship, Non-remova | 0.00 | 2,887.50 | 0.00 | 0.00 | 2,887.50 |
| 63330 - Ed Grt Incl Trvl&Allow-IP Stf | 0.00 | 4,465.72 | 0.00 | 0.00 | 4,465.72 |
| 63530 - Contribution to Separations | 0.00 | 435.29 | 0.00 | 0.00 | 435.29 |
| 63535 - Contribution to Security | 0.00 | 696.48 | 0.00 | 0.00 | 696.48 |
| 63540 - Contribution to Training | 0.00 | 435.29 | 0.00 | 0.00 | 435.29 |
| 65115 - Contributions to ASHI Reserve | 0.00 | 870.57 | 0.00 | 0.00 | 870.57 |
| 65135 - Payroll Mgt Cost Recovery ATLA | 0.00 | 82.98 | 0.00 | 0.00 | 82.98 |
| 71610 - Travel Tickets-Local | 1,205.82 | 0.00 | 0.00 | 0.00 | 1,205.82 |
| 71620 - Daily Subsistence Allow-Local | 6,136.76 | 0.00 | 0.00 | 0.00 | 6,136.76 |
| 71635 - Travel - Other | 1,965.53 | 0.00 | 0.00 | 0.00 | 1,965.53 |
| 72505 - Stationery & other Office Supp | 219.39 | 0.00 | 0.00 | 0.00 | 219.39 |
| 73107 - Rent - Meeting Rooms | 721.75 | 0.00 | 0.00 | 0.00 | 721.75 |
| 74210 - Printing and Publications | 2,545.17 | 0.00 | 0.00 | 0.00 | 2,545.17 |
| 74525 - Sundry | 2,696.62 | 0.00 | 0.00 | 0.00 | 2,696.62 |
| Total for Fund 04000 | 15,491.04 | 31,656.18 | 0.00 | 0.00 | 47,147.22 |

Fund : 30000 (Programme Cost Sharing)

| | | | | | |
|--|-----------|-------------|------|------|-------------|
| 61305 - Salaries - IP Staff | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 61310 - Post Adjustment - IP Staff | 0.00 | 4,452.28 | 0.00 | 0.00 | 4,452.28 |
| 62305 - Dependency Allowances-IP Staff | 0.00 | 366.12 | 0.00 | 0.00 | 366.12 |
| 62310 - Contrib to Jt Staff Pens Fd-IP | 0.00 | - 11,369.52 | 0.00 | 0.00 | - 11,369.52 |
| 62315 - Contrib. to medical, social in | 0.00 | 105.06 | 0.00 | 0.00 | 105.06 |
| 62320 - Mobility, Hardship, Non-remova | 0.00 | 2,887.50 | 0.00 | 0.00 | 2,887.50 |
| 63335 - Home Leave Trvl & Allow-IP Stf | 0.00 | 701.25 | 0.00 | 0.00 | 701.25 |
| 63530 - Contribution to Separations | 0.00 | 418.22 | 0.00 | 0.00 | 418.22 |
| 63535 - Contribution to Security | 0.00 | 669.14 | 0.00 | 0.00 | 669.14 |
| 63540 - Contribution to Training | 0.00 | 418.22 | 0.00 | 0.00 | 418.22 |
| 65115 - Contributions to ASHI Reserve | 0.00 | 836.44 | 0.00 | 0.00 | 836.44 |
| 65135 - Payroll Mgt Cost Recovery ATLA | 0.00 | 82.98 | 0.00 | 0.00 | 82.98 |
| 71620 - Daily Subsistence Allow-Local | 13,182.12 | 0.00 | 0.00 | 0.00 | 13,182.12 |
| 71635 - Travel - Other | 3,245.72 | 0.00 | 0.00 | 0.00 | 3,245.72 |
| 72505 - Stationery & other Office Supp | 517.24 | 0.00 | 0.00 | 0.00 | 517.24 |

Combined Delivery Report by Activity With Encumbrance



UN Development Programme
Report ID: ungl143b

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Award Id : 00047224 GPAR - Support for Better Serv Period : Jan-Dec (2011)
Project # : 00056568 GPAR Support for Better Servic Impl. Partner : 01781 National Execution
Location : UNDP Lao P.D.R

| | Govt Disb | UNDP Disb | UN Agencies | Encumbrance | Total Exp |
|--|------------------|------------------|-------------|-------------|------------------|
| 73107 - Rent - Meeting Rooms | 748.78 | 0.00 | 0.00 | 0.00 | 748.78 |
| 73410 - Maint, Oper of Transport Equip | 1,123.17 | 0.00 | 0.00 | 0.00 | 1,123.17 |
| 74210 - Printing and Publications | 395.60 | 0.00 | 0.00 | 0.00 | 395.60 |
| 74525 - Sundry | 4,456.24 | 0.00 | 0.00 | 0.00 | 4,456.24 |
| Total for Fund 30000 | 23,668.87 | - 432.31 | 0.00 | 0.00 | 23,236.56 |
| total for Activity OUPUT2 | 39,159.91 | 31,223.87 | 0.00 | 0.00 | 70,383.78 |

Activity : OUTPUT1 (Strat. Oversight&monitor. fram)

Fund : 04000 (TRAC (Lines 1.1.1 and 1.1.2))

| | | | | | |
|--|------------------|------------------|-------------|-------------------|------------------|
| 61305 - Salaries - IP Staff | 0.00 | 12,344.48 | 0.00 | 0.00 | 12,344.48 |
| 61310 - Post Adjustment - IP Staff | 0.00 | 5,067.03 | 0.00 | 0.00 | 5,067.03 |
| 62305 - Dependency Allowances-IP Staff | 0.00 | 366.12 | 0.00 | 0.00 | 366.12 |
| 62310 - Contrib to Jt Staff Pens Fd-IP | 0.00 | 3,899.66 | 0.00 | 0.00 | 3,899.66 |
| 62315 - Contrib. to medical, social in | 0.00 | 105.06 | 0.00 | 0.00 | 105.06 |
| 62320 - Mobility, Hardship, Non-remova | 0.00 | 2,887.50 | 0.00 | 0.00 | 2,887.50 |
| 63330 - Ed Grt Incl Trvl&Allow-IP Stf | 0.00 | 4,465.72 | 0.00 | 0.00 | 4,465.72 |
| 63520 - Personal Security Measures | 0.00 | 2,790.00 | 0.00 | 0.00 | 2,790.00 |
| 63530 - Contribution to Separations | 0.00 | 435.29 | 0.00 | 0.00 | 435.29 |
| 63535 - Contribution to Security | 0.00 | 696.48 | 0.00 | 0.00 | 696.48 |
| 63540 - Contribution to Training | 0.00 | 435.29 | 0.00 | 0.00 | 435.29 |
| 65115 - Contributions to ASHI Reserve | 0.00 | 870.57 | 0.00 | 0.00 | 870.57 |
| 65135 - Payroll Mgt Cost Recovery ATLA | 0.00 | 82.98 | 0.00 | 0.00 | 82.98 |
| 71305 - Local Consult.-Sht Term-Tech | 5,960.95 | 0.00 | 0.00 | 0.00 | 5,960.95 |
| 71610 - Travel Tickets-Local | 2,234.32 | 0.00 | 0.00 | 0.00 | 2,234.32 |
| 71635 - Travel - Other | 2,067.70 | 0.00 | 0.00 | 0.00 | 2,067.70 |
| 72120 - Svc Co-Trade and Business Serv | 0.00 | 0.00 | 0.00 | - 2,500.00 | - 2,500.00 |
| 72205 - Office Machinery | 0.00 | 0.00 | 0.00 | - 4,480.00 | - 4,480.00 |
| 72505 - Stationery & other Office Supp | 74.66 | 0.00 | 0.00 | 0.00 | 74.66 |
| 73107 - Rent - Meeting Rooms | 186.66 | 0.00 | 0.00 | 0.00 | 186.66 |
| 73405 - Rental & Maint-Other Office Eq | 174.22 | 0.00 | 0.00 | 0.00 | 174.22 |
| 73410 - Maint, Oper of Transport Equip | 79.14 | 0.00 | 0.00 | 0.00 | 79.14 |
| 73505 - Reimb to UNDP for Supp Srvs | 0.00 | 1,445.26 | 0.00 | 0.00 | 1,445.26 |
| 74210 - Printing and Publications | 719.76 | 0.00 | 0.00 | 0.00 | 719.76 |
| 74525 - Sundry | 587.11 | 0.00 | 0.00 | 0.00 | 587.11 |
| Total for Fund 04000 | 12,084.52 | 35,891.44 | 0.00 | - 6,980.00 | 40,995.96 |

Fund : 30000 (Programme Cost Sharing)

| | | | | | |
|--|------------|-----------|------|------|-------------|
| 61305 - Salaries - IP Staff | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 61310 - Post Adjustment - IP Staff | 0.00 | 13,356.84 | 0.00 | 0.00 | - 13,356.84 |
| 62305 - Dependency Allowances-IP Staff | 0.00 | 366.12 | 0.00 | 0.00 | 366.12 |
| 62310 - Contrib to Jt Staff Pens Fd-IP | 0.00 | 3,789.84 | 0.00 | 0.00 | 3,789.84 |
| 62315 - Contrib. to medical, social in | 0.00 | 105.06 | 0.00 | 0.00 | 105.06 |
| 62320 - Mobility, Hardship, Non-remova | 0.00 | 2,887.50 | 0.00 | 0.00 | 2,887.50 |
| 63335 - Home Leave Trvl & Allow-IP Stf | 0.00 | 701.25 | 0.00 | 0.00 | 701.25 |
| 63520 - Personal Security Measures | 0.00 | 1,395.00 | 0.00 | 0.00 | 1,395.00 |
| 63530 - Contribution to Separations | 0.00 | 418.22 | 0.00 | 0.00 | 418.22 |
| 63535 - Contribution to Security | 0.00 | 669.14 | 0.00 | 0.00 | 669.14 |
| 63540 - Contribution to Training | 0.00 | 418.22 | 0.00 | 0.00 | 418.22 |
| 65115 - Contributions to ASHI Reserve | 0.00 | 836.44 | 0.00 | 0.00 | 836.44 |
| 65135 - Payroll Mgt Cost Recovery ATLA | 0.00 | 82.98 | 0.00 | 0.00 | 82.98 |
| 71620 - Daily Subsistence Allow-Local | 2,177.84 | 0.00 | 0.00 | 0.00 | 2,177.84 |
| 71635 - Travel - Other | - 1,033.70 | 0.00 | 0.00 | 0.00 | - 1,033.70 |
| 72505 - Stationery & other Office Supp | 426.06 | 0.00 | 0.00 | 0.00 | 426.06 |
| 73107 - Rent - Meeting Rooms | 365.03 | 0.00 | 0.00 | 0.00 | 365.03 |
| 73405 - Rental & Maint-Other Office Eq | 486.71 | 0.00 | 0.00 | 0.00 | 486.71 |
| 73410 - Maint, Oper of Transport Equip | 561.59 | 0.00 | 0.00 | 0.00 | 561.59 |

Combined Delivery Report by Activity With Encumbrance



| | |
|--|---|
| Award Id : 00047224 GPAR - Support for Better Serv | Period : Jan-Dec (2011) |
| Project # : 00056568 GPAR Support for Better Servic | Impl. Partner : 01781 National Execution |
| | Location : UNDP Lao P.D.R |

| | Govt Disb | UNDP Disb | UN Agencies | Encumbrance | Total Exp |
|---------------------------------------|------------------|------------------|-------------|-------------------|------------------|
| 73505 - Reimb to UNDP for Supp Svcs | 0.00 | 25,559.04 | 0.00 | 0.00 | 25,559.04 |
| 74210 - Printing and Publications | 784.46 | 0.00 | 0.00 | 0.00 | 784.46 |
| 74220 - Translation Costs | 1,771.02 | 0.00 | 0.00 | 0.00 | 1,771.02 |
| 74525 - Sundry | 1,651.16 | 0.00 | 0.00 | 0.00 | 1,651.16 |
| 75115 - Facilities & Admin - OH & Ind | 0.00 | 5,600.00 | 0.00 | 0.00 | 5,600.00 |
| Total for Fund 30000 | 7,190.17 | 29,471.97 | 0.00 | 0.00 | 36,662.14 |
| Total for Activity OUTPUT1 | 19,274.69 | 65,363.41 | 0.00 | - 6,980.00 | 77,658.10 |

Activity : OUTPUT3 (HRM&HRD policies and procedure)

Fund : 04000 (TRAC (Lines 1.1.1 and 1.1.2))

| | | | | | |
|--|-----------------|------------------|-------------|-------------|------------------|
| 61305 - Salaries - IP Staff | 0.00 | 12,344.48 | 0.00 | 0.00 | 12,344.48 |
| 61310 - Post Adjustment - IP Staff | 0.00 | 5,067.03 | 0.00 | 0.00 | 5,067.03 |
| 62305 - Dependency Allowances-IP Staff | 0.00 | 366.12 | 0.00 | 0.00 | 366.12 |
| 62310 - Contrib to Jt Staff Pens Fd-IP | 0.00 | 3,899.66 | 0.00 | 0.00 | 3,899.66 |
| 62315 - Contrib. to medical, social in | 0.00 | 105.06 | 0.00 | 0.00 | 105.06 |
| 62320 - Mobility, Hardship, Non-remova | 0.00 | 2,887.50 | 0.00 | 0.00 | 2,887.50 |
| 63330 - Ed Grt Incl Trvl&Allow-IP Stf | 0.00 | 4,465.72 | 0.00 | 0.00 | 4,465.72 |
| 63530 - Contribution to Separations | 0.00 | 435.29 | 0.00 | 0.00 | 435.29 |
| 63535 - Contribution to Security | 0.00 | 696.48 | 0.00 | 0.00 | 696.48 |
| 63540 - Contribution to Training | 0.00 | 435.29 | 0.00 | 0.00 | 435.29 |
| 65115 - Contributions to ASHI Reserve | 0.00 | 870.57 | 0.00 | 0.00 | 870.57 |
| 65135 - Payroll Mgt Cost Recovery ATLA | 0.00 | 82.98 | 0.00 | 0.00 | 82.98 |
| 71405 - Service Contracts-Individuals | 5,584.37 | 5,588.72 | 0.00 | 0.00 | 11,173.09 |
| 71620 - Daily Subsistence Allow-Local | 957.33 | 12,089.32 | 0.00 | 0.00 | 13,046.65 |
| 71635 - Travel - Other | 68.95 | 0.00 | 0.00 | 0.00 | 68.95 |
| 72120 - Svc Co-Trade and Business Serv | 0.00 | 1,031.00 | 0.00 | 0.00 | 1,031.00 |
| 72140 - Svc Co-Information Technology | 813.42 | 0.00 | 0.00 | 0.00 | 813.42 |
| 72505 - Stationery & other Office Supp | 63.82 | 0.00 | 0.00 | 0.00 | 63.82 |
| 73107 - Rent - Meeting Rooms | 200.23 | 0.00 | 0.00 | 0.00 | 200.23 |
| 73410 - Maint, Oper of Transport Equip | 563.13 | 0.00 | 0.00 | 0.00 | 563.13 |
| 74210 - Printing and Publications | 80.09 | 0.00 | 0.00 | 0.00 | 80.09 |
| 74525 - Sundry | 340.38 | 5,880.07 | 0.00 | 0.00 | 6,220.45 |
| Total for Fund 04000 | 8,671.72 | 56,245.29 | 0.00 | 0.00 | 64,917.01 |

Fund : 30000 (Programme Cost Sharing)

| | | | | | |
|--|-----------|------------|------|-------------|------------|
| 61305 - Salaries - IP Staff | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 61310 - Post Adjustment - IP Staff | 0.00 | 4,452.28 | 0.00 | 0.00 | 4,452.28 |
| 62305 - Dependency Allowances-IP Staff | 0.00 | 366.12 | 0.00 | 0.00 | 366.12 |
| 62310 - Contrib to Jt Staff Pens Fd-IP | 0.00 | 3,789.84 | 0.00 | 0.00 | 3,789.84 |
| 62315 - Contrib. to medical, social in | 0.00 | 105.06 | 0.00 | 0.00 | 105.06 |
| 62320 - Mobility, Hardship, Non-remova | 0.00 | - 8,662.50 | 0.00 | 0.00 | - 8,662.50 |
| 63335 - Home Leave Trvl & Allow-IP Stf | 0.00 | 701.25 | 0.00 | 0.00 | 701.25 |
| 63530 - Contribution to Separations | 0.00 | - 938.74 | 0.00 | 0.00 | - 938.74 |
| 63535 - Contribution to Security | 0.00 | 669.14 | 0.00 | 0.00 | 669.14 |
| 63540 - Contribution to Training | 0.00 | 418.22 | 0.00 | 0.00 | 418.22 |
| 65115 - Contributions to ASHI Reserve | 0.00 | 836.44 | 0.00 | 0.00 | 836.44 |
| 65135 - Payroll Mgt Cost Recovery ATLA | 0.00 | 82.98 | 0.00 | 0.00 | 82.98 |
| 71405 - Service Contracts-Individuals | 10,025.91 | 29,410.78 | 0.00 | - 45,000.00 | - 5,563.31 |
| 71505 - UN Volunteers-Stipend & Allow | 0.00 | 14,803.60 | 0.00 | 0.00 | 14,803.60 |
| 71520 - UNV-Language Allowance | 0.00 | 276.00 | 0.00 | 0.00 | 276.00 |
| 71535 - UNV-Medical Insurance | 0.00 | 1,718.13 | 0.00 | 0.00 | 1,718.13 |
| 71540 - UNV-Global Charges | 0.00 | 1,242.00 | 0.00 | 0.00 | 1,242.00 |
| 71545 - UNV-Home Leave Travel & Allowa | 0.00 | 216.00 | 0.00 | 0.00 | 216.00 |
| 71550 - UNV-Resettlement Allowance | 0.00 | 900.00 | 0.00 | 0.00 | 900.00 |
| 71560 - UNV-Intl Appoint/Sep incl Trvl | 0.00 | 3,060.00 | 0.00 | 0.00 | 3,060.00 |
| 71605 - Travel Tickets-International | 0.00 | 4,479.00 | 0.00 | 0.00 | 4,479.00 |

Combined Delivery Report by Activity With Encumbrance



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|--|---|
| Award Id : 00047224 GPAR - Support for Better Serv | Period : Jan-Dec (2011) |
| Project # : 00056568 GPAR Support for Better Servic | Impl. Partner : 01781 National Execution |
| | Location : UNDP Lao P.D.R |

| | Govt Disb | UNDP Disb | UN Agencies | Encumbrance | Total Exp |
|--|-------------------|-------------------|-------------|--------------------|-------------------|
| 71610 - Travel Tickets-Local | 2,462.47 | 0.00 | 0.00 | 0.00 | 2,462.47 |
| 71615 - Daily Subsistence Allow-Intl | 0.00 | 12,960.20 | 0.00 | 1,175.00 | 14,135.20 |
| 71620 - Daily Subsistence Allow-Local | 34,184.96 | 12,089.32 | 0.00 | 0.00 | 22,095.64 |
| 71635 - Travel - Other | 3,686.64 | 2,128.00 | 0.00 | 152.00 | 5,966.64 |
| 72505 - Stationery & other Office Supp | 4,766.33 | 0.00 | 0.00 | 0.00 | 4,766.33 |
| 72510 - Publications | 431.39 | 0.00 | 0.00 | 0.00 | 431.39 |
| 72805 - Acquis of Computer Hardware | 93.69 | 0.00 | 0.00 | 0.00 | 93.69 |
| 73107 - Rent - Meeting Rooms | 1,962.13 | 0.00 | 0.00 | 0.00 | 1,962.13 |
| 73310 - Maint & Licencing of Software | 4,501.68 | 0.00 | 0.00 | 0.00 | 4,501.68 |
| 73405 - Rental & Maint-Other Office Eq | 5,393.52 | 0.00 | 0.00 | 0.00 | 5,393.52 |
| 73410 - Maint, Oper of Transport Equip | 4,999.67 | 0.00 | 0.00 | 0.00 | 4,999.67 |
| 74210 - Printing and Publications | 2,692.03 | 0.00 | 0.00 | 0.00 | 2,692.03 |
| 74220 - Translation Costs | 75.29 | 0.00 | 0.00 | 0.00 | 75.29 |
| 74510 - Bank Charges | 0.00 | 26.81 | 0.00 | 0.00 | 26.81 |
| 74525 - Sundry | 20,904.98 | - 5,880.07 | 0.00 | 0.00 | 15,024.91 |
| Total for Fund 30000 | 96,180.69 | 55,071.22 | 0.00 | - 43,673.00 | 107,578.91 |
| Total for Activity OUTPUT3 | 104,852.41 | 111,316.51 | 0.00 | - 43,673.00 | 172,495.92 |
| Activity : OUTPUT4 (Decentralized Finance & Planni) | | | | | |
| Fund : 04000 (TRAC (Lines 1.1.1 and 1.1.2)) | | | | | |
| 63515 - Security-related Costs | 0.00 | 1,395.00 | 0.00 | 0.00 | 1,395.00 |
| 71305 - Local Consult.-Sht Term-Tech | 4,813.17 | 0.00 | 0.00 | 0.00 | 4,813.17 |
| 71405 - Service Contracts-Individuals | 4,190.06 | 0.00 | 0.00 | 0.00 | 4,190.06 |
| 71610 - Travel Tickets-Local | 100.00 | 0.00 | 0.00 | 0.00 | 100.00 |
| 71620 - Daily Subsistence Allow-Local | 3,721.97 | 0.00 | 0.00 | 0.00 | 3,721.97 |
| 71635 - Travel - Other | 1,814.45 | 0.00 | 0.00 | 0.00 | 1,814.45 |
| 72420 - Land Telephone Charges | 310.94 | 0.00 | 0.00 | 0.00 | 310.94 |
| 72425 - Mobile Telephone Charges | 556.72 | 0.00 | 0.00 | 0.00 | 556.72 |
| 72440 - Connectivity Charges | 562.58 | 0.00 | 0.00 | 0.00 | 562.58 |
| 72505 - Stationery & other Office Supp | 4,299.83 | 0.00 | 0.00 | 0.00 | 4,299.83 |
| 72805 - Acquis of Computer Hardware | 198.63 | 0.00 | 0.00 | 0.00 | 198.63 |
| 73105 - Rent | 0.00 | 20,338.96 | 0.00 | 0.00 | 20,338.96 |
| 73107 - Rent - Meeting Rooms | - 61.57 | 0.00 | 0.00 | 0.00 | - 61.57 |
| 73305 - Maint & Licensing of Hardware | 275.11 | 0.00 | 0.00 | 0.00 | 275.11 |
| 73405 - Rental & Maint-Other Office Eq | 274.44 | 0.00 | 0.00 | 0.00 | 274.44 |
| 73410 - Maint, Oper of Transport Equip | 6,208.71 | 0.00 | 0.00 | 0.00 | 6,208.71 |
| 74210 - Printing and Publications | 132.72 | 0.00 | 0.00 | 0.00 | 132.72 |
| 74215 - Promotional Materials and Dist | 118.26 | 0.00 | 0.00 | 0.00 | 118.26 |
| 74510 - Bank Charges | 31.29 | 0.00 | 0.00 | 0.00 | 31.29 |
| 74525 - Sundry | 2,213.79 | 0.00 | 0.00 | 0.00 | 2,213.79 |
| Total for Fund 04000 | 29,761.10 | 21,733.96 | 0.00 | 0.00 | 51,495.06 |
| Fund : 30000 (Programme Cost Sharing) | | | | | |
| 63535 - Contribution to Security | 0.00 | - 5,018.64 | 0.00 | 0.00 | - 5,018.64 |
| 71305 - Local Consult.-Sht Term-Tech | 35,003.73 | 0.00 | 0.00 | 0.00 | 35,003.73 |
| 71405 - Service Contracts-Individuals | 3,467.77 | 0.00 | 0.00 | 0.00 | 3,467.77 |
| 71610 - Travel Tickets-Local | 3,438.02 | 0.00 | 0.00 | 0.00 | 3,438.02 |
| 71620 - Daily Subsistence Allow-Local | 33,236.30 | 0.00 | 0.00 | 0.00 | 33,236.30 |
| 71635 - Travel - Other | 7,090.74 | 0.00 | 0.00 | 0.00 | 7,090.74 |
| 72205 - Office Machinery | 328.49 | 0.00 | 0.00 | 0.00 | 328.49 |
| 72420 - Land Telephone Charges | 288.13 | 0.00 | 0.00 | 0.00 | 288.13 |
| 72425 - Mobile Telephone Charges | 1,102.37 | 0.00 | 0.00 | 0.00 | 1,102.37 |
| 72430 - Postage and Pouch | 339.67 | 0.00 | 0.00 | 0.00 | 339.67 |
| 72440 - Connectivity Charges | 1,338.09 | 0.00 | 0.00 | 0.00 | 1,338.09 |
| 72505 - Stationery & other Office Supp | 9,219.73 | 0.00 | 0.00 | 0.00 | 9,219.73 |
| 72510 - Publications | 7,720.45 | 0.00 | 0.00 | 0.00 | 7,720.45 |

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| | |
|--|---|
| Award Id : 00047224 GPAR - Support for Better Serv | Period : Jan-Dec (2011) |
| Project # : 00056568 GPAR Support for Better Servic | Impl. Partner : 01781 National Execution |
| | Location : UNDP Lao P.D.R |

| | Govt Disb | UNDP Disb | UN Agencies | Encumbrance | Total Exp |
|--|-------------------|------------------|-------------|-------------|-------------------|
| 72805 - Acquis of Computer Hardware | 1,549.73 | 0.00 | 0.00 | 0.00 | 1,549.73 |
| 72810 - Acquis of Computer Software | 384.13 | 0.00 | 0.00 | 0.00 | 384.13 |
| 72815 - Inform Technology Supplies | 129.50 | 0.00 | 0.00 | 0.00 | 129.50 |
| 73105 - Rent | 0.00 | -20,338.96 | 0.00 | 0.00 | -20,338.96 |
| 73107 - Rent - Meeting Rooms | 1,092.05 | 0.00 | 0.00 | 0.00 | 1,092.05 |
| 73405 - Rental & Maint-Other Office Eq | 1,617.01 | 0.00 | 0.00 | 0.00 | 1,617.01 |
| 73410 - Maint, Oper of Transport Equip | 18,434.06 | 0.00 | 0.00 | 0.00 | 18,434.06 |
| 73505 - Reimb to UNDP for Supp Svcs | 0.00 | -1,388.69 | 0.00 | 0.00 | -1,388.69 |
| 74210 - Printing and Publications | 5,106.54 | 0.00 | 0.00 | 0.00 | 5,106.54 |
| 74215 - Promotional Materials and Dist | 89.68 | 0.00 | 0.00 | 0.00 | 89.68 |
| 74220 - Translation Costs | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 |
| 74505 - Insurance | 276.20 | 0.00 | 0.00 | 0.00 | 276.20 |
| 74510 - Bank Charges | 213.30 | 247.25 | 0.00 | 0.00 | 460.55 |
| 74525 - Sundry | 4,697.08 | 11.72 | 0.00 | 0.00 | 4,708.80 |
| 75115 - Facilities & Admin - OH & Ind | 0.00 | 40,000.00 | 0.00 | 0.00 | 40,000.00 |
| Total for Fund 30000 | 137,162.77 | 13,512.68 | 0.00 | 0.00 | 150,675.45 |
| Total for Activity OUTPUT4 | 166,923.87 | 35,246.64 | 0.00 | 0.00 | 202,170.51 |

Activity : OUTPUT5 (Funding support for public ser)

Fund : 04000 (TRAC (Lines 1.1.1 and 1.1.2))

| | | | | | |
|--|------------------|------------------|-------------|-------------|-------------------|
| 61305 - Salaries - IP Staff | 0.00 | 12,344.48 | 0.00 | 0.00 | 12,344.48 |
| 61310 - Post Adjustment - IP Staff | 0.00 | 5,067.03 | 0.00 | 0.00 | 5,067.03 |
| 62305 - Dependency Allowances-IP Staff | 0.00 | 366.12 | 0.00 | 0.00 | 366.12 |
| 62310 - Contrib to Jt Staff Pens Fd-IP | 0.00 | 3,899.66 | 0.00 | 0.00 | 3,899.66 |
| 62315 - Contrib. to medical, social in | 0.00 | 105.06 | 0.00 | 0.00 | 105.06 |
| 62320 - Mobility, Hardship, Non-remova | 0.00 | 2,887.50 | 0.00 | 0.00 | 2,887.50 |
| 63330 - Ed Grt Incl Trvl&Allow-IP Stf | 0.00 | 4,465.72 | 0.00 | 0.00 | 4,465.72 |
| 63530 - Contribution to Separations | 0.00 | 435.29 | 0.00 | 0.00 | 435.29 |
| 63535 - Contribution to Security | 0.00 | 696.48 | 0.00 | 0.00 | 696.48 |
| 63540 - Contribution to Training | 0.00 | 435.29 | 0.00 | 0.00 | 435.29 |
| 65115 - Contributions to ASHI Reserve | 0.00 | 870.57 | 0.00 | 0.00 | 870.57 |
| 65135 - Payroll Mgt Cost Recovery ATLA | 0.00 | 82.98 | 0.00 | 0.00 | 82.98 |
| 71610 - Travel Tickets-Local | 130.04 | 0.00 | 0.00 | 0.00 | 130.04 |
| 71620 - Daily Subsistence Allow-Local | 2,845.45 | 0.00 | 0.00 | 0.00 | 2,845.45 |
| 71635 - Travel - Other | 930.06 | 0.00 | 0.00 | 0.00 | 930.06 |
| 72505 - Stationery & other Office Supp | 44.80 | 0.00 | 0.00 | 0.00 | 44.80 |
| 72610 - Micro Capital Grants-Credit | 76,718.14 | 0.00 | 0.00 | 0.00 | 76,718.14 |
| 73107 - Rent - Meeting Rooms | 149.33 | 0.00 | 0.00 | 0.00 | 149.33 |
| 74210 - Printing and Publications | 70.18 | 0.00 | 0.00 | 0.00 | 70.18 |
| 74510 - Bank Charges | 9.96 | 0.00 | 0.00 | 0.00 | 9.96 |
| 74525 - Sundry | 660.03 | 0.00 | 0.00 | 0.00 | 660.03 |
| Total for Fund 04000 | 81,557.99 | 31,656.18 | 0.00 | 0.00 | 113,214.17 |

Fund : 30000 (Programme Cost Sharing)

| | | | | | |
|--|------|----------|------|------|----------|
| 61305 - Salaries - IP Staff | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 61310 - Post Adjustment - IP Staff | 0.00 | 4,452.28 | 0.00 | 0.00 | 4,452.28 |
| 62305 - Dependency Allowances-IP Staff | 0.00 | 366.12 | 0.00 | 0.00 | 366.12 |
| 62310 - Contrib to Jt Staff Pens Fd-IP | 0.00 | 3,789.84 | 0.00 | 0.00 | 3,789.84 |
| 62315 - Contrib. to medical, social in | 0.00 | 105.06 | 0.00 | 0.00 | 105.06 |
| 62320 - Mobility, Hardship, Non-remova | 0.00 | 2,887.50 | 0.00 | 0.00 | 2,887.50 |
| 63335 - Home Leave Trvl & Allow-IP Stf | 0.00 | 701.25 | 0.00 | 0.00 | 701.25 |
| 63530 - Contribution to Separations | 0.00 | 418.22 | 0.00 | 0.00 | 418.22 |
| 63535 - Contribution to Security | 0.00 | 669.14 | 0.00 | 0.00 | 669.14 |
| 63540 - Contribution to Training | 0.00 | 418.22 | 0.00 | 0.00 | 418.22 |
| 65115 - Contributions to ASHI Reserve | 0.00 | 836.44 | 0.00 | 0.00 | 836.44 |
| 65135 - Payroll Mgt Cost Recovery ATLA | 0.00 | 82.98 | 0.00 | 0.00 | 82.98 |

Combined Delivery Report by Activity With Encumbrance





UN Development Programme
Report ID: ungl143b

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Run Time: 19-03-2012 03:03:47

Award Id : 00047224 GPAR - Support for Better Serv
Project # : 00056568 GPAR Support for Better Servic
Period : Jan-Dec (2011)
Impl. Partner : 01781 National Execution
Location : UNDP Lao P.D.R

| | Govt Disb | UNDP Disb | UN Agencies | Encumbrance | Total Exp |
|--|-------------------|-------------------|-------------|-------------------|-------------------|
| 71505 - UN Volunteers-Stipend & Allow | 0.00 | 11,598.00 | 0.00 | 0.00 | 11,598.00 |
| 71515 - UNV-Security Allowance | 0.00 | 2,600.00 | 0.00 | 0.00 | 2,600.00 |
| 71520 - UNV-Language Allowance | 0.00 | 276.00 | 0.00 | 0.00 | 276.00 |
| 71535 - UNV-Medical Insurance | 0.00 | 751.98 | 0.00 | 0.00 | 751.98 |
| 71540 - UNV-Global Charges | 0.00 | 1,242.00 | 0.00 | 0.00 | 1,242.00 |
| 71545 - UNV-Home Leave Travel & Allowa | 0.00 | 216.00 | 0.00 | 0.00 | 216.00 |
| 71550 - UNV-Resettlement Allowance | 0.00 | 900.00 | 0.00 | 0.00 | 900.00 |
| 71560 - UNV-Intl Appoint/Sep incl Trvl | 0.00 | 3,060.00 | 0.00 | 0.00 | 3,060.00 |
| 71610 - Travel Tickets-Local | 346.94 | 0.00 | 0.00 | 0.00 | 346.94 |
| 71620 - Daily Subsistence Allow-Local | 538.70 | 0.00 | 0.00 | 0.00 | 538.70 |
| 71635 - Travel - Other | 395.61 | 0.00 | 0.00 | 0.00 | 395.61 |
| 72505 - Stationery & other Office Supp | 202.37 | 0.00 | 0.00 | 0.00 | 202.37 |
| 73107 - Rent - Meeting Rooms | 240.23 | 0.00 | 0.00 | 0.00 | 240.23 |
| 73405 - Rental & Maint-Other Office Eq | 218.40 | 0.00 | 0.00 | 0.00 | 218.40 |
| 74210 - Printing and Publications | 607.66 | 0.00 | 0.00 | 0.00 | 607.66 |
| 74220 - Translation Costs | 956.43 | 0.00 | 0.00 | 0.00 | 956.43 |
| 74525 - Sundry | 808.06 | 0.00 | 0.00 | 0.00 | 808.06 |
| Total for Fund 30000 | 4,314.40 | 35,371.03 | 0.00 | 0.00 | 39,685.43 |
| Total for Activity OUTPUT5 | 85,872.39 | 67,027.21 | 0.00 | 0.00 | 152,899.60 |
| Activity : OUTPUT99 (Advances) | | | | | |
| Fund : 04000 (TRAC (Lines 1.1.1 and 1.1.2)) | | | | | |
| 76125 - Realized Loss | 0.00 | 219.30 | 0.00 | 0.00 | 219.30 |
| Total for Fund 04000 | 0.00 | 219.30 | 0.00 | 0.00 | 219.30 |
| Total for Activity OUTPUT99 | 0.00 | 219.30 | 0.00 | 0.00 | 219.30 |
| Total for Project : 00056568 | 489,248.81 | 305,155.18 | 0.00 | -50,653.00 | 743,750.99 |
| Award Total : | 489,248.81 | 305,155.18 | 0.00 | -50,653.00 | 743,750.99 |

Signed By :  Date : 30 MAR 2012
(NPD or PM) Name/Title

Signed By :  Date : 10/04/2012
Javier Barrantes, Deputy Resident Representative (Operations), UNDP

Signed By :  Date : 14/5/2012
(Auditor) Name/Title: 
Sanexay Silaphet, Audit Executive

ANNEX 2 – STATEMENT OF CASH POSITION

As at 31 December 2011

| |
|--|
| Country Office: Laos |
| Project title: Governance and Public Administration Reform Support for Better Service Delivery |
| Award ID: 00047224 |
| Period covered: For the year ended 31 December 2011 |

| | | Amount | Amount |
|----------|--|--------------------|---------------|
| | | Local currency | US\$ |
| A | Opening Fund Balance | | |
| | Cash in hand | 2,907,000 | 361 |
| | Bank | 227,604,759 | 28,299 |
| | Sub total | 230,511,759 | 28,660 |
| B | Advance Received from the UNDP during 2011 | 3,694,578,267 | 460,684 |
| C | Total Fund Available (A+B) for 2011 | 3,925,090,026 | 489,344 |
| D | Payments/Expenditure for 2011 | 3,910,944,777 | 487,721 |
| E | Exchange Gain/(Loss) | N/A | 144 |
| F | Closing Fund Balance (C-D+E) | 14,145,249 | 1,767 |
| G | Closing Balance represented by: | | |
| | Cash in hand | 1,106,000 | 138 |
| | Bank | 13,039,249 | 1,629 |
| | Total | 14,145,249 | 1,767 |

Signed by:
 Name: Mr Nisith Keopanya
 Title: Project Manager
 Date: 14 May 2012

Signed by: *Phanchinda*
 Name: *Phanchinda Lengsvad*
 Title: UNDP DRR *a.i*
 Date: 14 May 2012

Signed by: *Sangxay*
 Name: *Sangxay Sitthavong*
 Title: *Audit Executive*
 Ernst & Young Lao Limited
 Date: 14 May 2012



ANNEX 3 – DETAILS OF ASSETS AND EQUIPMENT

| |
|---|
| UNDP Country Office: Lao PDR |
| Project title: Governance and Public Administration Reform Support for Better Service |
| Award ID: 00047224 |
| Project ID: 00056568 |
| Period covered from inception of project: to 31 December 2011 |

| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|----|-----------|------------------|--|-------------|-----------|--|---------------|------------|----------------|
| 1 | AC 10.01 | 29/12/2010 | Air condition AUS wall type, 25.000BTU/220V/1p | 00056568 | good | PM manager office | GPAR SBSD | 761.00 | |
| 2 | AC 10.02 | 29/12/2010 | Air condition AUS wall type, 25.000BTU/220V/1p | 00056568 | good | DDF Office | GPAR SBSD | 761.00 | |
| 3 | AC 10.03 | 29/12/2010 | Air condition AUS castle 44,000 BUT/380V/3p | 00056568 | good | GPAR SBSD Office | GPAR SBSD | 1,623.00 | |
| 4 | BO 1030 1 | 06/11/2003 | OLYMPIA Model 1280.4 Paper shredder Machine | 00056568 | Fair | Mr. Nisith Keopanya, National Project Manager | GPAR SBSD | 518.00 | 673601.01744.U |
| 5 | BR 900 1 | 14/06/2004 | Photocopier RICOH FT 7950, Feeder DF-62 and Sorter Stapler ST-29 | 00056568 | Fair | Mr. Phetsamone, Officer, DCISM, PACSA | MOHA | 10,642.00 | A7143110003 |

| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|----|-----------|------------------|--|-------------|-----------|--|---------------|------------|--------------|
| 6 | PPY 08.01 | 28/12/2007 | RICOH Photocopy AFICIO MP 6500 Heavy Duty | 00056568 | Good | Ms. khamsavanh, Secretary | GPAR SBSD | 13,970.00 | 7090025 |
| 7 | PPY 08.02 | 28/12/2007 | RICOH Photocopy Aficio NP 3090 Desktop | 00056568 | Good | Ms. Amphayvanh Chanthalangsy, Officer Cabinet, PACSA | MOHA | 4,115.00 | M1072200151 |
| 8 | PPY 08.03 | 28/12/2007 | RICOH Photocopy Aficio NP 3090 Desktop | 00056568 | Fair | Phicksaway Vongsaly ADM Assistant | GPAR SBSD | 4,115.00 | M1072200156 |
| 9 | PPY 09.01 | 08/10/2009 | RICOH Aficio MP 1500 Photocopier MFP (15ppm A3) and ADF DF2000 (L5397800453) | 00056568 | good | ODS | VTE capital | 1,125.00 | L 6787010098 |
| 10 | PPY 09.02 | 08/10/2009 | RICOH Aficio MP 1500 Photocopier MFP (15ppm A3) and ADF DF2000 (L5397800445) | 00056568 | good | GPAR SBSD office | GPAR SBSD | 1,125.00 | L 6787010111 |
| 11 | PPY 09.03 | 08/10/2009 | RICOH Aficio MP 1500 Photocopier MFP (15ppm A3) and ADF DF2000 (L5397800446) | 00056568 | good | PACSA | MOHA | 1,125.00 | L 6787010162 |

| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|----|-----------|------------------|--|-------------|-----------|--|------------------------------|------------|--------------|
| 12 | PPY 09.04 | 08/10/2009 | RICOH Aficio MP 1500 Photocopier MFP (15ppm A3) and ADF DF2000 (L5397800447) | 00056568 | good | Mr. Doungchan DCSM | MOHA | 1,125.00 | L 6787010163 |
| 13 | PPY 09.05 | 08/10/2009 | RICOH Aficio MP 1500 Photocopier MFP (15ppm A3) and ADF DF2000 (L5397800450) | 00056568 | good | ODS | VTE capital | 1,125.00 | L 6787110025 |
| 14 | PPY 09.06 | 08/10/2009 | RICOH Aficio MP 1500 Photocopier MFP (15ppm A3) and ADF DF2000 (L5397800452) | 00056568 | good | Mr. Somphayvanh Singxomphou, ODS Head Sikhottabong District, Vientiane Capital | Head Sikhottabong District | 1,125.00 | L 6787110028 |
| 15 | PPY 09.07 | 08/10/2009 | RICOH Aficio MP 1500 Photocopier MFP (15ppm A3) and ADF DF2000 (L5397800429) | 00056568 | good | Mr. Saysongkham Keovanglath, ODS Heas Muong Sing, Luangnamtha Prov. | ODS head Moung sing LNT prov | 1,125.00 | L 6787110030 |
| 16 | PPY 09.08 | 08/10/2009 | RICOH Aficio MP 1500 Photocopier MFP (15ppm A3) and ADF DF2000 (L5397800457) | 00056568 | good | Mr. Khampheuy PhonAsa, ODS Head Saysettha District, Vientiane Capital | ODS head saysettha District | 1,125.00 | L 6787110031 |

| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|----|-------------|------------------|--|-------------|-----------|--|-------------------------------|------------|--------------|
| 17 | PPY 09.09 | 08/10/2009 | RICOH Aficio MP 1500 Photocopier MFP (15ppm A3) and ADF DF2000 (L5397800456) | 00056568 | good | Mrs. Thidavone, ODS Head Chanthabury District, Vientiane Capital | ODS Head chanthabury District | 1,125.00 | L 6787110055 |
| 18 | PPY 09.10 | 08/10/2009 | RICOH Aficio MP 1500 Photocopier MFP (15ppm A3) and ADF DF2000 (L5397800459) | 00056568 | good | ODS | VTE capital | 1,125.00 | L 6787110056 |
| 19 | PPY 09.11 | 08/10/2009 | RICOH Aficio MP 1500 Photocopier MFP (15ppm A3) and ADF DF2000 (L5397800463) | 00056568 | good | Mrs. Bounxou, ODS Head Sisattanak District, Vientiane Capital | Head Sisattanak District | 1,125.00 | L 6787110057 |
| 20 | PPY 09.12 | 08/10/2009 | RICOH Aficio MP 1500 Photocopier MFP (15ppm A3) and ADF DF2000 (L5397800465) | 00056568 | good | Mr. Vanxay, ODS Head of Phongsaly Prov.. | Head of Phongsaly Prov | 1,125.00 | L 6787110058 |
| 21 | BT 2000 3 | 06/02/2003 | HP Laserjet 4100N Printer | 00056568 | Fair | Mr. Khamla Rattanavong, ICT | GPAS SBSD | 1,365.00 | SGMGF47434 |
| 22 | PRINT 08.02 | 31/01/2008 | HP LaseJet4250dtn Printer | 00056568 | Good | Mr. Khamla Rattanavong, ICT | GPAS SBSD | 2,449.00 | CNHXD42458 |

| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|----|------------------------------------|------------------|---|-------------|-----------|--|---------------|------------|---|
| 23 | PRINT 08.03 | 31/01/2008 | HP LaseJet4250dtn Printer | 00056568 | Good | Mr. Sisouk Souliyavong, Officer DCSM, PACSA | MOHA | 2,449.00 | CNHXD42455 Engine No. JTECB 09J - 703013857, Chassis No. 1HZ - 0431567, |
| 24 | Registration Plate No. UN - 214 | 25/06/1905 | TOYOTA Land Cruiser Station Wagon GX 4.2L Diesel (Metallic Color) | 00056568 | Fair | GPAS SBSD | GPAS SBSD | 30,754.00 | Engine No. 4D-22-268294A, Chassis No. JN1TENT30Z011101 5 |
| 25 | Registration Plate No. UN - 297 | 27/11/2007 | NISSAN X-TRAIL JEEP (WHITE COLOR) | 00056568 | Good | GPAS SBSD | GPAS SBSD | 17,215.00 | Engine No. 5L 6063688, Chassis No. JTFBK 29JX00032069 Engine No. QD-32- 252669, Chassis No. JN1CJUD2Z00897 21 |
| 26 | Registration Plate No. UN - 304 | 10/01/2008 | TOYOTA Land Cruiser PRADO GX | 00056568 | Good | GPAS SBSD | GPAS SBSD | 19,647.00 | Engine No. 5L 6063688, Chassis No. JTFBK 29JX00032069 Engine No. QD-32- 252669, Chassis No. JN1CJUD2Z00897 21 |
| 27 | Registration Plate No. UN - 306 | 14/02/2008 | NISSAN PICK UP | 00056568 | Good | GPAS SBSD | GPAS SBSD | 15,651.00 | Engine No. 5L 6063688, Chassis No. JTFBK 29JX00032069 Engine No. QD-32- 252669, Chassis No. JN1CJUD2Z00897 21 |
| 28 | Registration plate No. UN-342 | 17/06/2010 | Hyundai Model SANTAFE, 7 SEATS, 2900cc, Silver | 00057655 | 17-06-11 | GPAS SBSD | GPAS SBSD | 39,895.00 | Engine No. D4HBAU137773, chassin No, KMHS81XCAU- 593169 |

| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|----|------------------------------------|------------------|----------------------------|-------------|-----------|---|-------------------------------|------------|---|
| 29 | Registration Plate No. UN - 493 | 22/12/2008 | SUZUKI Model FD 110 XCD | 00057655 | Good | Mr. Sonsit, DDF Kham District, Xiengkhouang Prov. | Kham District XKH | 1,274.00 | Engine No. E423- TH113763 Chassis No. BE49B- TH113763 |
| 30 | Registration Plate No. UN - 494 | 22/12/2008 | SUZUKI Model FD 110 XCD | 00057655 | Good | Mr. Khamphone, DDF Phoukout District, Xiengkhouang Prov. | Phoukout District XKH Prov | 1,274.00 | Engine No. E423- TH113765, Chassis No. BE49B- TH113765 |
| 31 | Registration Plate No. UN - 495 | 22/12/2008 | SUZUKI Model FD 110 XCD | 00057655 | Good | Mr. Khammoune, DDF Phaxay District, Xiengkhouang Prov. | Phaxay District XKH prov | 1,274.00 | Engine No. E423- TH113766, Chassis No. BE49B- TH113766 |
| 32 | Registration Plate No. UN - 496 | 22/12/2008 | SUZUKI Model FD 110 XCD | 00057655 | Good | Mr. Sanaxay, DDF Mok District, Xiengkhouang Prov. | Mok District XKH prov | 1,274.00 | Engine No. E423- TH113767, Chassis No. BE49B- TH113767 |
| 33 | Registration Plate No. UN - 497 | 22/12/2008 | SUZUKI Model FD 110 XCD | 00057655 | Good | Mr. Vanpheng, DDF Namor District, Oudomxay Prov. | Namor District ODX prov | 1,274.00 | Engine No. E423- TH113768, Chassis No. BE49B- TH113768 |

| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|----|------------------------------------|------------------|----------------------------|-------------|-----------|---|-----------------------------|------------|---|
| 34 | Registration Plate No. UN - 498 | 22/12/2008 | SUZUKI Model FD 110 XCD | 00057655 | Good | Mr. Phonepadit, DDF Pakbaeng District, Oudomxay Prov. | Pakbaeng District ODX prov | 1,274.00 | Engine No. E423-TH113771, Chassis No. BE49B-TH113771 |
| 35 | Registration Plate No. UN - 499 | 22/12/2008 | SUZUKI Model FD 110 XCD | 00057655 | Good | Mr. Souk Sivilay, DDF La District, Oudomxay Prov. | La District ODX prov | 1,274.00 | Engine No. E423-TH113803, Chassis No. BE49B-TH113803 |
| 36 | Registration Plate No. UN - 500 | 22/12/2008 | SUZUKI Model FD 110 XCD | 00057655 | Good | Mr. Khampeuang, DDF Dakcheung District, Sekong Prov. | Dakcheung District SEK prov | 1,274.00 | Engine No. E423-TH113809, Chassis No. BE49B-TH113809 |
| 37 | Registration Plate No. UN - 501 | 22/12/2008 | SUZUKI Model FD 110 XCD | 00057655 | Good | Mr. Somdy, DDF Kaleum District, Sekong Prov. | Kaleum District SEK prov | 1,274.00 | Engine No. E423-TH113812, Chassis No. BE49B-TH113812 |
| 38 | Registration Plate No. UN - 502 | 22/12/2008 | SUZUKI Model FD 110 XCD | 00057655 | Good | Mr. Khamson, DDF Xamneua District, Houaphan Prov. | Xamneua District HPN prov | 1,274.00 | Engine No. E423-TH113814, Chassis No. BE49B-TH113814 |

| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|----|------------------------------------|------------------|----------------------------|-------------|-----------|---|------------------------------|------------|---|
| 39 | Registration Plate No. UN - 503 | 22/12/2008 | SUZUKI Model FD 110 XCD | 00057655 | Good | Mr. Phone Phommaly, DDF Sob Bao District, Houaphan Prov. | Sob Bao District HPN prov | 1,274.00 | Engine No. E423- TH113826, Chassis No. BE49B- TH113826 |
| 40 | Registration Plate No. UN - 504 | 22/12/2008 | SUZUKI Model FD 110 XCD | 00057655 | Good | Mr. Phonesinh, DDF Ad District, Houaphan Prov. | Ad district HPN prov | 1,274.00 | Engine No. E423- TH113828, Chassis No. BE49B- TH113828 |
| 41 | Registration Plate No. UN - 542 | 11/05/2010 | HONDA WAVE 110 | 00057583 | Good | Huameuang District HPN Province | Huameuang district, HPN | 1,135.00 | Engine No. NF110K- 0038036, Chassis No. NF110K-0038036 |
| 42 | Registration Plate No. UN - 543 | 11/05/2010 | HONDA WAVE 111 | 00057583 | Good | Viengthong district HPN Province | Viengthong district, HPN | 1,135.00 | Engine No. NF110K- 0038431, Chassis No. NF110K-0038431 |
| 43 | Registration Plate No. UN - 544 | 11/05/2010 | HONDA WAVE 112 | 00057583 | Good | Xiengkhor district, HPN Province | Xiengkhor district, HPN | 1,135.00 | Engine No. NF110K- 0038437, Chassis No. NF110K-0038437 |

| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|----|------------------------------------|------------------|------------------|-------------|-------------|-------------------------------------|--------------------------|------------|---|
| 44 | Registration Plate No. UN - 545 | 11/05/2010 | HONDA WAVE 113 | 00057583 | Good | Peak district, XHG Province | Peak district, XKG | 1,135.00 | Engine No.NF110K-0038445, Chassis No. NF110K-0038445 |
| 45 | Registration Plate No. UN - 546 | 11/05/2010 | HONDA WAVE 114 | 00057583 | Good | Thathom district, XGK Province | Thathom district, XKG | 1,135.00 | Engine No.NF110K-0038789, Chassis No. NF110K-0038789 |
| 46 | Registration Plate No. UN - 547 | 11/05/2010 | HONDA WAVE 115 | 00057583 | Good | Laman district, XEK Province | Lamam district, XEK | 1,135.00 | Engine No.NF110K-0037847, Chassis No. NF110K-0037847 |
| 47 | Registration Plate No. UN - 549 | 11/05/2010 | HONDA WAVE 116 | 00057583 | Good | Bang district, UDX Province | Bang district, UDX | 1,135.00 | Engine No.NF110K-0037439, Chassis No. NF110K-0037439 |
| 48 | Registration Plate No. UN - 550 | 11/05/2010 | HONDA WAVE 117 | 00057583 | Good | Nga district, UDX Province | Nga district, UDX | 1,135.00 | Engine No.NF110K-0040363, Chassis No. NF110K-0040363 |
| 49 | Registration Plate UN-562 | 16/10/2010 | Honda wave 100cc | 00057655 | 16 Oct 2011 | Viengxai District Houaphan Prov. | HPN Province | 1,000.00 | Engine : NF 100E 8172701 Chassis No: NF 100E 8172701 |

| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|----|---------------------------|------------------|------------------------------|-------------|-------------|--|---------------|------------|---|
| 50 | Registration Plate UN-563 | 16/10/2010 | Honda wave 100cc | 00057655 | 16 Oct 2011 | Xamtai District Houaphan Prov. | HPN Province | 1,000.00 | Engine: NF 100E 8172702 Chassis No: NF 100E 8172702 |
| 51 | Registration plate UN-564 | 16/10/2010 | Honda wave 100cc | 00057655 | 16 Oct 2011 | Koun District Xiengkhouang Prov. | XKH province | 1,000.00 | Engine: NF 100E 8172703 chassis: NF 100E 8172703 |
| 52 | Registration plate UN-565 | 16/10/2010 | Honda wave 100cc | 00057655 | 16 Oct 2011 | Nonghat District Xiengkhouang Prov. | XKH province | 1,000.00 | Engine: NF 100E 8172704 chassis: NF 100E 8172704 |
| 53 | Registration plate UN-566 | 16/10/2010 | Honda wave 100cc | 00057655 | 16 Oct 2011 | Xai District Oudomxai Prov. | ODX Province | 1,000.00 | Engine: NF 100E 8172705 Chassis: NF 100E 8172705 |
| 54 | Registration plate UN-567 | 16/10/2010 | Honda wave 100cc | 00057655 | 16 Oct 2011 | Houn District Oudomxai Prov. | ODX Province | 1,000.00 | Engine: NF 100E 8172706 Chassis: 100E 8172706 |
| 55 | Registration plate UN-568 | 16/10/2010 | Honda wave 100cc | 00057655 | 16 Oct 2011 | Thateng District Sekong Province | SEK Province | 1,000.00 | Engine: NF 100E 8172707 Chassis NF 100E 8172707 |
| 56 | AO 2520 - 16 | 24/10/2005 | Office Desk MCD - 1202 | 00056568 | Fair | District Development Fund (DDF) Coordinator | GPAS SBS | 552.00 | |
| 57 | AO 2520 - 17 | 24/10/2005 | Office Desk MCD - 1202 | 00056568 | Fair | Mrs. Phonethida Saysida, Project manager Assistant | GPAS SBS | 552.00 | |
| 58 | FUR 08.20 | 10/10/2008 | Office Sofa + two arm-chairs | 00056568 | Good | Mr. Nisith Keopanya, National Project Manager | GPAS SBS | 645.00 | |

| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|----|--------------------------|------------------|---|-------------|-----------|--|--------------------------|------------|--|
| 59 | FUR 09.01 (AO2520 18) | 27/03/2009 | Secretary's Counter | 00056568 | Very good | Secretary | GPAR SBSB | 722.00 | |
| 60 | FUR 09.01 | 10/06/2009 | Mobile Steel Cabinet | 00056568 | Good | Mr. Phousy, DCSM | MOHA | 2,720.00 | |
| 61 | FUR 09.02 | 10/06/2009 | Mobile Steel Cabinet | 00056568 | Good | Mr. Phousy, DCSM | MOHA | 2,720.00 | |
| 62 | FUR 09.03 | 10/06/2009 | Mobile Steel Cabinet | 00056568 | Good | Mr. Sisouk Souliyavong, Officer DCSM, PACSA | MOHA | 2,720.00 | |
| 63 | FUR 09.04 | 10/06/2009 | Mobile Steel Cabinet | 00056568 | Good | Mr. Sisouk Souliyavong, Officer DCSM, PACSA | MOHA | 2,720.00 | |
| 64 | BT 2000 17 | 13/05/2004 | LINKSYS Etherfast 10/100 16-Port Workgroup Switch EZXC 16W (HUB) | 00056568 | Fair | Mr. Khamla Rattavong, ICT GPAS SBSB | GPAS SBSB server room | 580.00 | R430031002493 EB 1071 RR |
| 65 | BT-2000 22 | 29/12/2004 | TOSHIBA Portege R100 PPRL10L-206 D5 Pentium PM 1.1GHz | 00056568 | Fair | Mr. Nisith Keopanya, PM GPAS SBSB | GPAS SBSB | 2,769.00 | 74073559P |
| 66 | BT-2000 007 23 | 30/12/2004 | HP dx 6100MT PIV 3.0 GHz Desktop Computer, 17" LCD Monitor, Microsoft Office 2003 with license and Lao Script version 6.0 and UPS MEXGA 700VA | 00056568 | Fair | Mr. Sithon Vongthida, ICT DCSM, PACSA | MOHA | 2,300.00 | HDD: SGH45001LR MONITOR.: CNC432061J UPS 30231-2-0001- 100 |

| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|----|-------------------|------------------|---|-------------|-----------|--|---------------|------------|--|
| 67 | BT-2000 007 24 | 30/12/2004 | HP dx 6100MT PIV 3.0 GHz Desktop Computer, 17" LCD Monitor, Microsoft Office 2003 with license and Lao Script version 6.0 and UPS MEXGA 700VA | 00056568 | Fair | Mr. Noucha DCSM, PACSA | MOHA | 2,300.00 | HDD: SGH45001LQ MONITOR:CNC4320 78S UPS:30231-2-0001- 132 |
| 68 | BT-2000 007 25 | 30/12/2004 | HP dx 6100MT PIV 3.0 GHz Desktop Computer, 17" LCD Monitor, Microsoft Office 2003 with license and Lao Script version 6.0 and UPS MEXGA 700VA | 00056568 | Fair | Ms. Thidathip Sichanh, Officer DCSM, PACSA | MOHA | 2,300.00 | HDD: SGH45001LT MONITOR:CNC4320 78N UPS:30231-2-0001- 110 |
| 69 | BT-2000 007 30 | 30/12/2004 | HP dx 6100MT PIV 3.0 GHz Desktop Computer, 17" LCD Monitor, Microsoft Office 2003 with license and Lao Script version 6.0 and UPS MEXGA 700VA | 00056568 | Fair | Mr. Leng Xiong, Officer, Local Admin. Dept. PACSA | MOHA | 2,300.00 | HDD: SGH45001LV MONITOR:CNC4320 78D UPS: 30231-2-0001- 015 |

| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|----|-------------------|------------------|---|-------------|-----------|---|---------------|------------|--|
| 70 | BT-2000 007 31 | 30/12/2004 | HP dx 6100MT PIV 3.0 GHz Desktop Computer, 17" LCD Monitor, Microsoft Office 2003 with license and Lao Script version 6.0 and UPS MEXGA 700VA | 00056568 | Fair | Mr. Sisouk Souliyavong, Officer DCSM, PACSA | MOHA | 2,300.00 | HDD: SGH45001LX MONITOR: CNC4320610 UPS: 30231-2-0001- 095 |
| 71 | COMP 07.01 | 28/12/2007 | ACER Extensa 4620- 3A1G16Mi(i Model: LXMS2204) | 00056568 | Good | Mr. Khamla Rattanavong, ICT | GPAR SBSD | 1,155.00 | LXE900Z007749035 7E2000 |
| 72 | COMP 07.02 | 28/12/2007 | ACER Extensa 4620- 3A1G16Mi(i Model: LXMS2204) | 00056568 | Good | Mr. Phetsamone Xayalath, Officer DCSM, PACSA | MOHA | 1,155.00 | LXE900Z0077461E1 822000 |
| 73 | COMP 07.03 | 28/12/2007 | ACER Extensa 4620- 3A1G16Mi(i Model: LXMS2204) | 00056568 | Good | Ms. Chantha Onxayvieng, Secretary of Chairperson of PACSA | MOHA | 1,155.00 | LXE900Z007749035 8D2000 |
| 74 | COMP 07.05 | 28/12/2007 | ACER Extensa 4620- 3A1G16Mi(i Model: LXMS2204) | 00056568 | Good | Mr. Savang Sayavong, Acting Head of Division Civil Service Training Center, CSMD, PACSA | MOHA | 1,155.00 | LXE900Z0077461E1 8C2000 |
| 75 | COMP 07.06 | 28/12/2007 | ACER Extensa 4620- 3A1G16Mi(i Model: LXMS2204) | 00056568 | Good | Mr. Siphouk Vongphakdy, Deputy Chairperson of PACSA | MOHA | 1,155.00 | LXE900Z007749035 8E2000 |
| 76 | COMP 07.07 | 28/12/2007 | ACER Extensa 4620- 3A1G16Mi(i Model: LXMS2204) | 00056568 | Good | Mrs. Phonethida PM Assistant | GPAR SBSD | 1,155.00 | LXE900Z0077461E1 9D2000 |

| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|----|------------|------------------|--|-------------|-----------|--|--------------------------|------------|----------------------------|
| 77 | COMP 07.08 | 28/12/2007 | ACER Extensa 4620-3A1G16M(i (Model: LXMS2204) | 00056568 | Good | Mrs. Atthiphone Bounnaphol, Deputy Director General, Local Adm. Dept., PACSA | MOHA | 1,155.00 | LXE900Z007749035 632000 |
| 78 | COMP 07.15 | 31/01/2008 | Fujitsu Q2010 3G | 00056568 | Good | Mr. Nisith Keopanya, PM GPAR SBSB | GPAR SBSB | 2,712.00 | R7X00003 |
| 79 | COMP 07.16 | 31/01/2008 | Fujitsu Q2010 3G | 00056568 | Good | Mr. Khamla Rattavanong, ICT | GPAR SBSB Server room | 2,712.00 | R7X00004 |
| 80 | LTP 08.01 | 26/11/2008 | Notebook COMPAQ Presario CQ20-116TU | 00056568 | Good | Mrs. Bounpheng Mounphoxay, Chairperon of PACSA | MOHA | 1,331.00 | CNU 834374T |
| 81 | LTP 08.03 | 26/11/2008 | HP Compaq 6530s Core 2 Duo Processor T5670 1.80 GHz 800MHz FSB, 1GB, 160GB | 00056568 | Good | Mr. Khamla Rattavanong, ICT GPAR SBSB | GPAR SBSB Server room | 991.00 | CNU 8441FJ7 |
| 82 | LTP 08.04 | 26/11/2008 | HP Compaq 6530s Core 2 Duo Processor T5670 1.80 GHz 800MHz FSB, 1GB, 160GB | 00056568 | Good | Mr. Khamla Rattavanong, ICT GPAR SBSB | GPAR SBSB | 991.00 | CNU 8441HCR |
| 83 | LTP 08.06 | 26/11/2008 | HP Compaq 6530s Core 2 Duo Processor T5670 1.80 GHz 800MHz FSB, 1GB, 160GB | 00056568 | Good | Mr. Sompheng Phaygnavong, Head of Governor's Office, Oudomxay Prov. | Oudomxay Prov | 991.00 | CNU 8441JHF |

| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|----|-----------|------------------|---|-------------|-----------|---|----------------------|------------|-------------|
| 84 | LTP 08.07 | 26/11/2008 | HP Compaq 6530s Core 2 Duo Processor T5670 1.80 GHz 800MHz FSB, 1GB, 160GB | 00056568 | Good | Mr. Saykham Vonglorkham, Head of Governor's Office, Xiengkhouang Prov. | Xiengkhouang Prov | 991.00 | CNU 8441H3S |
| 85 | LTP 08.08 | 26/11/2008 | HP Compaq 6530s Core 2 Duo Processor T5670 1.80 GHz 800MHz FSB, 1GB, 160GB | 00056568 | Good | Mr. Kanya Kongphamy, Deputy Head of Governor's Office, Huaphanh Prov. | Huaphanh Prov | 991.00 | CNU 8441G1G |
| 86 | LTP 08.09 | 26/11/2008 | HP Compaq 6530s Core 2 Duo Processor T5670 1.80 GHz 800MHz FSB, 1GB, 160GB | 00056568 | Good | Mr. Sida Souvannasay, Head of Governor's Office, Sekong Prov. | Sekong Prov | 991.00 | CNU 8441G76 |
| 87 | LTP 09.01 | 04/06/2009 | Notebook HP Pavilion dv7-1207TX | 00056568 | Good | Ms. Vilaythone Sounthoneymongkhounh, Officer Cabinet of PACSA, Foreign Relations | MOHA | 2,100.00 | CND 9031N7M |
| 88 | LTP 09.02 | 04/06/2009 | Notebook HP Pavilion dv7-1207TX include licenses | 00056568 | Good | Mr. Sithon Vongthida, ICT DCISM - PACSA | MOHA | 2,100.00 | CND 9031SF6 |
| 89 | LTP 09.03 | 04/06/2009 | Notebook HP Pavilion dv7-1207TX include licenses | 00056568 | Good | Mr. Phomma, DoLA | MOHA | 2,100.00 | CND 906072L |

| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|----|-----------|------------------|--|-------------|-----------|---|--------------------|------------|-------------|
| 90 | LTP 09.04 | 04/06/2009 | Notebook HP Pavilion dv7-1207TX include licenses | 00056568 | Good | Mr. Nisith Keopanya, PM GPAR SBS | GPASBS | 2,100.00 | CND 90608WT |
| 91 | LTP 09.05 | 04/06/2009 | Notebook HP Pavilion dv7-1207TX include licenses | 00056568 | Good | Ms. Sengaloun Somchanavong, Finance Officer | GPASBS | 2,100.00 | CND 9075KDZ |
| 92 | LTP 09.06 | 04/06/2009 | Notebook HP Pavilion dv7-1207TX include licenses | 00056568 | Good | Mr. Khamla Rattanavong, ICT | GPASBS server room | 2,100.00 | CND 9082QWV |
| 93 | LTP 09.07 | 04/06/2009 | Notebook HP Pavilion dv7-1207TX include licenses | 00056568 | Good | Mr. Soutsakhone Sobutsady, ICT DCMS - PACSA | MOHA | 2,100.00 | CND 9082R86 |
| 94 | LTP 09.08 | 04/06/2009 | Notebook HP Pavilion dv7-1207TX include licenses | 00056568 | Good | Mr. Jitendra Singh, GPAR Fund Advisor | GPASBS | 2,100.00 | CND 90823T4 |
| 95 | LTP 09.09 | 04/06/2009 | Notebook HP Pavilion dv7-1207TX include licenses | 00056568 | Good | Mr. Khammoune Viphongxay, Deputy Chairperson of PACSA | MOHA | 2,100.00 | CND 90913Q6 |
| 96 | LTP 09.10 | 04/06/2009 | Notebook HP Pavilion dv7-1207TX include licenses | 00056568 | Good | Mr. Khamla Rattanavong, ICT | GPASBS server room | 1,844.00 | CND 90608X5 |
| 97 | LTP 09.11 | 05/01/2010 | Notebook HP Pavilion dv7-2117TX | 00057583 | Good | Mr. Khamla Rattanavong, ICT | GPASBS server room | 1,844.00 | CNF 9372R14 |
| 98 | LTP 09.12 | 05/01/2010 | Notebook HP Pavilion dv7-2117TX | 00057583 | Very Good | Gerry, DDF Advisor | GPASBS | 1,844.00 | CNF 9372R1Q |

| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|-----|------------|------------------|---|-------------|-----------|--|------------------------|------------|------------|
| 99 | COMP 07.12 | 28/12/2007 | HP Computer Pavilion a6282L | 00056568 | Good | Secretary | GPAR SBSD | 1,117.00 | CNX7480Z3N |
| 100 | COMP 07.11 | 28/12/2007 | HP Computer Pavilion a6282L | 00056568 | Good | Ms. Danaphone, DPAD | MOHA | 1,117.00 | CNX7480Z8H |
| 101 | COMP 07.13 | 28/12/2007 | HP Computer Pavilion a6282L | 00056568 | Good | Mr. Phanthaphab Sayavongsa, Officer DCSSM, PACSA | MOHA | 1,117.00 | CNX7480YZ9 |
| 102 | COMP 07.14 | 28/12/2007 | HP Computer Pavilion a6282L | 00056568 | Good | Mrs. Thongphouy Sayasone, Officer Cabinet of PACSA | MOHA | 1,117.00 | CNX7480Z20 |
| 103 | COMP 07.17 | 19/02/2008 | NEC Express5800/110Gd | 00056568 | Good | Mr. Khamla Rattanavong, ICT | GPAR SBSD | 1,907.00 | 7Z00352 |
| 104 | COMP 07.18 | 19/02/2008 | NEC Express5800/110Gd | 00056568 | Good | Mr. Khamla Rattanavong, ICT | GPAR SBSD | 1,907.00 | 7Z00386 |
| 105 | COMP 08.01 | 26/11/2008 | HP Desktop dx2310 CPU Intel Core 2 Duo E7200 Processor (2.53 GHz 3 MB 1.2 Cache, 800MHz FSB)Hz FSB, 1GB, 160GBDesktop Computer, Monitor HP 17" Widescreen LCD, and UPS MATRIX 800VA | 00056568 | Good | Mr. Sonsit, DDF Kham District, Xiengkhouang Prov. | Kham district XKH prov | 981.00 | SGH83509VN |

| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|-----|------------|------------------|---|-------------|-----------|---|-------------------------------|------------|------------|
| 106 | COMP 08.02 | 26/11/2008 | HP Desktop dx2310 CPU Intel Core 2 Duo E7200 Processor (2.53 GHz 3 MB 1.2 Cache, 800MHz FSB)Hz FSB, 1GB, 160GBDesktop Computer, Monitor HP 17" Widescreen LCD, and UPS MATRIX 800VA | 00056568 | Good | Mr. Khamphone, DDF Phoukout District, Xiengkhouang Prov. | Phoukout District XKH Prov | 981.00 | GH83509XH |
| 107 | COMP 08.03 | 26/11/2008 | HP Desktop dx2310 CPU Intel Core 2 Duo E7200 Processor (2.53 GHz 3 MB 1.2 Cache, 800MHz FSB)Hz FSB, 1GB, 160GBDesktop Computer, Monitor HP 17" Widescreen LCD, and UPS MATRIX 800VA | 00056568 | Good | Mr. Khammoune, DDF Phaxay District, Xiengkhouang Prov. | Phaxay District XKH prov | 981.00 | GH83509V4 |
| 108 | COMP 08.04 | 26/11/2008 | HP Desktop dx2310 CPU Intel Core 2 Duo E7200 Processor (2.53 GHz 3 MB 1.2 Cache, 800MHz FSB)Hz FSB, 1GB, 160GBDesktop Computer, Monitor HP 17" Widescreen LCD, and UPS MATRIX 800VA | 00056568 | Good | Mr. Souk Sivilay, DDF La District, Oudomxay Prov. | La District Oudomxay | 981.00 | GH83509W0 |

| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|-----|------------|------------------|---|-------------|-----------|---|------------------------------|------------|------------|
| 109 | COMP 08.05 | 26/11/2008 | HP Desktop dx2310 CPU Intel Core 2 Duo E7200 Processor (2.53 GHz 3 MB 1.2 Cache, 800MHz FSB)Hz FSB, 1GB, 160GBDesktop Computer, Monitor HP 17" Widescreen LCD, and UPS MATRIX 800VA | 00056568 | Good | Mr. Khamstone, DDF Xamneua District, Houaphan Prov. | Xamneua District Houaphan | 981.00 | GH83509TJ |
| 110 | COMP 08.06 | 26/11/2008 | HP Desktop dx2310 CPU Intel Core 2 Duo E7200 Processor (2.53 GHz 3 MB 1.2 Cache, 800MHz FSB)Hz FSB, 1GB, 160GBDesktop Computer, Monitor HP 17" Widescreen LCD, and UPS MATRIX 800VA | 00056568 | Good | Mr. Phone Phommaly, DDF Sob Bao District, Houaphan Prov. | SobBao district Houaphan | 981.00 | GH83509XM |

| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|-----|------------|------------------|---|-------------|-----------|--|------------------------------|------------|------------|
| 111 | COMP 08.07 | 26/11/2008 | HP Desktop dx2310 CPU Intel Core 2 Duo E7200 Processor (2.53 GHz 3 MB 1.2 Cache, 800MHz FSB)Hz FSB, 1GB, 160GBDesktop Computer, Monitor HP 17" Widescreen LCD, and UPS MATRIX 800VA | 00056568 | Good | Mr. Phonesih, DDF Ad District, Houaphan Prov. | Ad district Houaphan prov | 981.00 | GH83509XQ |
| 112 | COMP 08.08 | 26/11/2008 | HP Desktop dx2310 CPU Intel Core 2 Duo E7200 Processor (2.53 GHz 3 MB 1.2 Cache, 800MHz FSB)Hz FSB, 1GB, 160GBDesktop Computer, Monitor HP 17" Widescreen LCD, and UPS MATRIX 800VA | 00056568 | Good | Mr. Somdy, DDF Kaleum District, Sekong Prov. | Kaleum District Sekong | 981.00 | GH83509TK |

| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|-----|------------|------------------|---|-------------|-----------|--|----------------------|------------|------------|
| 113 | COMP 08.09 | 26/11/2008 | HP Desktop dx2310 CPU Intel Core 2 Duo E7200 Processor (2.53 GHz 3 MB 1.2 Cache, 800MHz FSB)Hz FSB, 1GB, 160GBDesktop Computer, Monitor HP 17" Widescreen LCD, and UPS MATRIX 800VA | 00056568 | Good | Mr. Phonepadit, DDF Pakbaeng District, Oudomxay Prov. | Oudomxay province | 981.00 | SGH83509VQ |
| 114 | COMP 08.10 | 26/11/2008 | HP Desktop dx2310 CPU Intel Core 2 Duo E7200 Processor (2.53 GHz 3 MB 1.2 Cache, 800MHz FSB)Hz FSB, 1GB, 160GBDesktop Computer, Monitor HP 17" Widescreen LCD, and UPS MATRIX 800VA | 00056568 | Good | Mr. Vanpheng, DDF Namor District, Oudomxay Prov. | Oudomxay Province | 981.00 | SGH8350JXQ |

| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|-----|------------|------------------|---|-------------|-----------|--|-----------------|------------|-------------|
| 115 | COMP 08.11 | 26/11/2008 | HP Desktop dx2310 CPU Intel Core 2 Duo E7200 Processor (2.53 GHz 3 MB 1.2 Cache, 800MHz FSB)Hz FSB, 1GB, 160GBDesktop Computer, Monitor HP 17" Widescreen LCD, and UPS MATRIX 800VA | 00056568 | Good | Mr. Khampeuang, DDF Dakcheung District, Sekong Prov. | Sekong Province | 981.00 | GH83509TQ |
| 116 | COMP 08.12 | 26/11/2008 | HP Desktop dx2310 CPU Intel Core 2 Duo E7200 Processor (2.53 GHz 3 MB 1.2 Cache, 800MHz FSB)Hz FSB, 1GB, 160GBDesktop Computer, Monitor HP 17" Widescreen LCD, and UPS MATRIX 800VA | 00056568 | Good | Mr. Bouapha Souphathong, DDF Planning and Monitoring Specialist | GPAR SBSB | 981.00 | GH83509X7 |
| 117 | COMP 09.01 | 04/06/2009 | Desktop HP Compaq dx 7500 MT include licenses | 00056568 | Very Good | Ms. Somsangouane Keovilay, Coordinator GPAR Fund | GPAR SBSB | 1,186.00 | SGH 9080BNX |
| 118 | COMP 09.02 | 04/06/2009 | Desktop HP Compaq dx 7500 MT include licenses | 00056568 | Very Good | Ms. Matthou Keoviseth, Officer Local Adm. Dept., PACSA | MOHA | 1,186.00 | SGH 9080BS1 |

| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|-----|------------|------------------|---|-------------|-----------|---|---------------|------------|-------------|
| 119 | COMP 09.03 | 04/06/2009 | Desktop HP Compaq dx 7500 MT include licenses | 00056568 | Good | Mr. Sisouk Souliyavong, Officer DCSM, PACSA | MOHA | 1,186.00 | SGH 9080BSB |
| 120 | COMP 09.04 | 04/06/2009 | Desktop HP Compaq dx 7500 MT include licenses | 00056568 | Very Good | Mr. Phicksaway Office Manager | GPAR SBSD | 1,186.00 | SGH 9080BSQ |
| 121 | COMP 09.05 | 04/06/2009 | Desktop HP Compaq dx 7500 MT include licenses | 00056568 | Good | District Development Fund (DDF) Coordinator | GPAR SBSD | 1,186.00 | SGH 9080BT7 |
| 122 | COMP 09.06 | 04/06/2009 | Desktop HP Compaq dx 7500 MT include licenses | 00056568 | Good | GPAR SBSD Office | GPAR SBSD | 1,186.00 | SGH 9080BTF |
| 123 | COMP 09.07 | 04/06/2009 | Desktop HP Compaq dx 7500 MT include licenses | 00056568 | Good | ODS | VTE capital | 1,186.00 | SGH 9080BTG |
| 124 | COMP 09.09 | 04/06/2009 | Desktop HP Compaq dx 7500 MT include licenses | 00056568 | Good | Mrs. Souksanh, Municipality specialist | GPAR SBSD | 1,186.00 | SGH 9080BTP |
| 125 | COMP 09.10 | 04/06/2009 | Desktop HP Compaq dx 7500 MT include licenses | 00056568 | Good | Ms. Vongdala Sirimanotham, Accountant | GPAR SBSD | 1,186.00 | SGH 9080BTS |
| 126 | COMP 09.11 | 04/06/2009 | Desktop HP Compaq dx 7500 MT include licenses | 00056568 | Good | ODS | VTE capital | 1,186.00 | SGH 9080BTT |
| 127 | COMP 09.12 | 04/06/2009 | Desktop HP Compaq dx 7500 MT include licenses | 00056568 | Good | Mr. Kolida Lauthavong, Officer Local Adm. Dept., PACSA | MOHA | 1,186.00 | SGH 9080BTX |

| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|-----|------------|------------------|---|-------------|-----------|--|--------------------------|------------|-------------|
| 128 | COMP 09.13 | 04/06/2009 | Desktop HP Compaq dx 7500 MT include licenses | 00056568 | Good | Mrs. Thidavone, ODS Head Chanthabury District, Vientiane Capital | VTE capital | 1,186.00 | SGH 9080BTY |
| 129 | COMP 09.14 | 04/06/2009 | Desktop HP Compaq dx 7500 MT include licenses | 00056568 | Good | Mr. Khamphuey PhonAsa, ODS Head Saysettha District, Vientiane Capital | Head saysettha District | 1,186.00 | SGH 9080BTZ |
| 130 | COMP 09.15 | 04/06/2009 | Desktop HP Compaq dx 7500 MT include licenses | 00056568 | Good | Mr. Chaleun, DDF Finance Specialist | GPAR SBSB | 1,186.00 | SGH 9080BV0 |
| 131 | COMP 09.16 | 04/06/2009 | Desktop HP Compaq dx 7500 MT include licenses | 00056568 | Good | ODS | VTE capital | 1,186.00 | SGH 9080BV1 |
| 132 | COMP 09.17 | 04/06/2009 | Desktop HP Compaq dx 7500 MT include licenses | 00056568 | Good | Mr. Saysongkham Keovanglath, ODS Heas Muong Sing, Luangnamtha Prov. | Moungsing LNT | 1,186.00 | SGH 9080BV6 |
| 133 | COMP 09.18 | 04/06/2009 | Desktop HP Compaq dx 7500 MT include licenses | 00056568 | Good | Mr. Somphayvanh Singxomphou, ODS Head Sikhottabong District, Vientiane Capital | Siket District | 1,186.00 | SGH 9080BV7 |
| 134 | COMP 09.19 | 04/06/2009 | Desktop HP Compaq dx 7500 MT include licenses | 00056568 | Good | Mrs. Bounxou, ODS Head Sisattanak District, Vientiane Capital | Head Sisattanak District | 1,186.00 | SGH 9080BV9 |
| 135 | COMP 09.21 | 04/06/2009 | Desktop HP Compaq dx 7500 MT include licenses | 00056568 | Good | Mr. Kolida ODS | MOHA | 1,186.00 | SGH 9080BX6 |

| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|-----|------------|------------------|---|-------------|-----------|---|-----------------------|------------|---|
| 136 | COMP 09.22 | 04/06/2009 | Desktop HP Compaq dx 7500 MT include licenses | 00056568 | Good | Mr. Ben Vongpadit, Officer Cabinet Foreign Relations, Cabinet PACSA | MOHA | 1,186.00 | SGH 9080BX7 |
| 137 | COMP 09.23 | 04/06/2009 | Desktop HP Compaq dx 7500 MT include licenses | 00056568 | Good | Mr. Vanxay, ODS Head of Phongsaly Prov.. | Phongsaly Prov | 1,186 | SGH 9080BZK |
| 138 | COMP 09.24 | 05/01/2010 | Desktop HP Pavilion p6272l include licenses, Monitor HP v185e and UPS IMPACT II 850VA | 00057583 | Good | Mrs. Phonethida PM Assistant | GPAS SBSD | 1,186.00 | CNX94608MB CNT920939B 150 120 9090055 |
| 139 | COMP 09.25 | 05/01/2010 | Desktop HP Pavilion p6272l include licenses, Monitor HP v185e and UPS IMPACT II 850VA | 00057583 | Good | Mr. Khamia Rattanavong, ICT GPAS SBSD | GPAS SBSD Server Room | 1,186.00 | CNX94608NX CNT920939P 150 120 9090056 |
| 140 | COMP 09.26 | 05/01/2010 | Desktop HP Pavilion p6272l include licenses, Monitor HP v185e and UPS IMPACT II 850VA | 00057583 | Good | Mr. Khamia Rattanavong, ICT GPAS SBSD | GPAS SBSD | 1,186.00 | CNX94608SW CNT921936R 150 120 9090057 |
| 141 | COMP 09.27 | 05/01/2010 | Desktop HP Pavilion p6272l include licenses, Monitor HP v185e and UPS IMPACT II 850VA | 00057583 | Good | Mr. Bounthavy, DDF Thathom District, Xiengkhouang Prov. | Thathom District | 1,186.00 | CNX94608SZ CNT921936S 150 120 9090116 |

| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|-----|------------|------------------|---|-------------|-----------|--|------------------------|------------|---|
| 142 | COMP 09.28 | 05/01/2010 | Desktop HP Pavilion p6272l include licenses, Monitor HP v185e and UPS IMPACT II 850VA | 00057583 | Good | Mr. Damdone, DDF Pek District, Xiengkhouang Prov. | Pek District XKH | 1,186.00 | CNX94608T3 CNT92681NH 150 120 9090117 |
| 143 | COMP 09.29 | 05/01/2010 | Desktop HP Pavilion p6272l include licenses, Monitor HP v185e and UPS IMPACT II 850VA | 00057583 | Good | Mr. Bounhieng Keokhouthong, DDF Head Beng District, Oudomxay Prov. | Oudomxay | 1,186.00 | CNX94608T6 CNT92681NK 150 120 9090118 |
| 144 | COMP 09.30 | 05/01/2010 | Desktop HP Pavilion p6272l include licenses, Monitor HP v185e and UPS IMPACT II 850VA | 00057583 | Good | Mr. Houmphanh HanOudom, DDF Head Ngah District, Oudomxay Prov. | Head Ngah District | 1,186.00 | CNX94608TS CNT92681NR 150 120 9090161 |
| 145 | COMP 09.31 | 05/01/2010 | Desktop HP Pavilion p6272l include licenses, Monitor HP v185e and UPS IMPACT II 850VA | 00057583 | Good | Mr. Khamla Rattanavong, ICT GPAR SBSB | GPAR SBSB Meeting room | 1,186.00 | CNX94608X2 CNT92681NS 150 120 9090162 |


| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|-----|------------|------------------|---|-------------|-----------|--|---------------------|------------|---|
| 146 | COMP 09.32 | 05/01/2010 | Desktop HP Pavilion p6272l include licenses, Monitor HP v185e and UPS IMPACT II 850VA | 00057583 | Good | Mr. Sengdeuane, DDF Lamam District, Sekong Prov. | Lamam District | 1,186.00 | CNX94608X8 CNT92681P8 150 120 9090163 |
| 147 | COMP 09.33 | 05/01/2010 | Desktop HP Pavilion p6272l include licenses, Monitor HP v185e and UPS IMPACT II 850VA | 00057583 | Good | Mr. Khamson, DDF Xiengkhor District, Huaphanh Prov. | Xiengkhor District | 1,186.00 | CNX94608XD CNT92681PC 150 120 9090219 |
| 148 | COMP 09.34 | 05/01/2010 | Desktop HP Pavilion p6272l include licenses, Monitor HP v185e and UPS IMPACT II 850VA | 00057583 | Good | Mr. Phouong, DDF Huamuong District, Huaphanh Prov. | Huamuong District | 1,186.00 | CNX94608XV CNT93411KP 150 120 9090220 |
| 149 | COMP 09.35 | 05/01/2010 | Desktop HP Pavilion p6272l include licenses, Monitor HP v185e and UPS IMPACT II 850VA | 00057583 | Good | Ms. Vongpheng, DDF Viengthong District, Huaphanh Prov. | Viengthong District | 1,186.00 | CNX946091D CNT93411KV 150 120 9090221 |
| 150 | PRT 10.09 | 01/11/2010 | HP Autoduplex BI J2800 Series | 00056568 | | GPAR SBSD | GAPR SBSD | 598.00 | TH07DSZ02K |
| 151 | COM 10.01 | 25/06/2010 | Dell Optiplex 780, 19" Monitor | 00056568 | 25-Jun-11 | Training Center | MOHA | 1,288.00 | 2RFR528 |


| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|-----|------------|------------------|---|-------------|-----------|---------------------------|---------------|------------|------------|
| 152 | comp 10.02 | 25/06/2010 | Dell Optiplex 780, 19" Monitor 04I-4DNI | 00056568 | 25-Jun-11 | Khoun District XKH | XKH Prov | 1,288.00 | 4RFR52S |
| 153 | comp 10.03 | 25/06/2010 | Dell Optiplex 780, 19" Monitor 05Q-4DMI | 00056568 | 25-Jun-11 | Houn District UDX prov | UDX Prov | 1,288.00 | GQFR 52S |
| 154 | comp 10.04 | 25/06/2010 | Dell Optiplex 780, 19" Monitor 05QIMIN | 00056568 | 25-Jun-11 | Xai District UDX prov | UDX Province | 1,288.00 | HQFR52S |
| 155 | COMP 10.05 | 25/06/2010 | Dell Optiplex 780, 19" Monitor 05QIDDI | 00056568 | 25-Jun-11 | Nonghat District XKH | XKH Prov | 1,288.00 | FQFR52S |
| 156 | COMP 10.06 | 25/06/2010 | Dell Optiplex 780, 19" Monitor 05QIL1I | 00056568 | 25-Jun-11 | Viengxai District, HPN | HPN prov | 1,288.00 | JQFR52S |
| 157 | COMP 10.07 | 25/06/2010 | Dell optiplex 780, 19" Monitor 05Q-0RVI | 00056568 | 25-Jun-11 | GPAR SBSD | GPAR Office | 1,288.00 | 3RFR52S |
| 158 | COMP 10.08 | 25/06/2010 | Dell optiplex 780, 19" Monitor 04I-3MDI | 00056568 | 25-Jun-11 | Thateng District, XEK | XEK, Prov | 1,288.00 | CQRF52S |
| 159 | COMP 10.09 | 25/06/2010 | Dell optiplex 780, 19" Monitor 04I4DLI | 00056568 | 25-Jun-11 | GPAR SBSD | GPAR Office | 1,288.00 | 1RFR52S |
| 160 | COMP 10.10 | 25/06/2010 | Dell optiplex 780, 19" Monitor 04I-461I | 00056568 | 25-Jun-11 | Xamtai District, HPN Prov | HPN Province | 1,288.00 | DQRF52S |

| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|-----|------------|------------------|--|-------------|-----------|------------------------------------|-----------------------|------------|-------------------------|
| 161 | COMP 10.11 | 01/11/2010 | HP X1600 Network Storage system Base Mod GB80344C5D, 3x2 2GB, 1TB HDD 7200rpm SATA 3G | 00056568 | Good | GPAB SBSD Server room | GPAB Office | 4,665.00 | GB80344C5D |
| 162 | LTP 10.02 | 01/11/2010 | HP EliteBook 8440P Notebook PC | 00056568 | Good | Mr. Suresh Lead Advisor | GPAB Office | 1,625.00 | CZC0402T2V |
| 163 | LTP 10.03 | 01/11/2010 | HP EliteBook 8440P Notebook PC | 00056568 | Good | Mr. Khamla, ICT | GPAB Office | 1,625.00 | CZC0402T2T |
| 164 | LTP 10.01 | 01/11/2010 | HP EliteBook 8440P Notebook PC | 00056568 | Good | Training Center | MOHA | 1,625.00 | CZC0402T2S |
| 165 | SC 10.01 | 01/11/2010 | HP ScanJet N8460 Document Flatbed Scanner | 00056568 | Good | GPAB Office | GPAB SBSD | 1,152.00 | CN064A0112 |
| 166 | UPS 11.01 | 22/02/2011 | UPS 2200 VA-APC smart for server | 00056568 | 22-Feb-12 | Khamla Rattanaovong ICT specialist | GPAB SBSD Server room | 1,066.00 | SUA 22001 JS 1048022295 |
| 167 | COM 11.01 | 02/06/2011 | HP Pro 2000MT , Intel core 2 Quad Q8400 Processor 3GB PC3-10600 Memory 1Gb+2Gb, HP LE191w 19Inch wide LCD Monitor, Windows 7 professional 32-bit | 00056568 | 1 year | Khamla Rattanaovong ICT specialist | GPAB SBSD | 985.00 | SGH 119PWYX |

| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|-----|-------------|------------------|---|-------------|-----------|--|--------------------------|------------|---------------|
| 168 | COM 11.02 | 02/06/2011 | HP Pro 2000MT , Intel core 2 Quad Q8400 Processor 3GB PC3-10600 Memory1Gb+2Gb, HP LE191w 19Inch wide LCD Monitor, Windows 7 professional 32-bit | 00056568 | | Khamla Rattanavong ICT specialist | GPAR SBSD | 985.00 | SGH 119PWVW |
| 169 | LTP 11.01 | 22/07/2011 | HP Elitebook 8460p Base NB PC windows 7 PRO 32 OR 07 8440p O/S Intel Core i7-2620M 8440p Processor 500G 7200RPM 8440p Hard Drive 4GB 1333DDR3 | 00056568 | 1 year | Mrs. Phonethida Saysida Assistant MP | GPAR SBSD | 1,480.00 | CNU1274RK2 |
| 170 | BP 26000 2 | 21/06/2004 | LCD Projector SONY CX6 | 00056568 | Fair | Mr. Khamla Rattanavong, ICT GPAR SBSD | GPAR SBSD | 2,650.00 | 18100 |
| 171 | BP 26000 3 | 30/12/2004 | AVER Vision 300 Digital Visual Presenter | 00056568 | Fair | Mr. Khamla Rattanavong, ICT GPAR SBSD | GPAR SBSD Server Room | 775.00 | 4022717 00400 |
| 172 | LCD 08 - 01 | 19/02/2008 | EPSON EMP-X5 LCD Projector | 00056568 | Good | Mr. Khamla Rattanavong, ICT GPAR SBSD | GPAR SBSD | 950.00 | JXBF7X0443L |
| 173 | LCD 08 - 02 | 19/02/2008 | EPSON EMP-X5 LCD Projector | 00056568 | Good | Mr. Khamla Rattanavong, ICT GPAR SBSD | GPAR SBSD | 950.00 | JXBF7X0448L |

| No | TAG NO. | ACQUISITION DATE | ITEM DESCRIPTION | PROJECT No. | CONDITION | RESPONS. PERSON | ITEM LOCATION | US\$ VALUE | SERIAL NO. |
|--------------|-------------|------------------|--|-------------|------------------|---|----------------------|----------------|--------------|
| 174 | LCD 08 - 03 | 19/02/2008 | EPSON EMP-X5 LCD Projector | 00056568 | Good | Mr. Khamla Rattavong, ICT GPAR SBS | GPAS SBS | 950.00 | JXBF7X0555L |
| 175 | LCD 08 - 04 | 26/11/2008 | TOSHIBA Portable LCD Projector TDP P9 | 00056568 | Good | Mr. Nisith Keopanya, National Project Manager | GPAS SBS | 1,478.00 | 91772004 |
| 176 | LCD 08 - 05 | 26/11/2008 | CANON EOS 450D Camera | 00056568 | Good | Mr. Khamla Rattavong, ICT | GPAS SBS | 915.00 | 0780289821 |
| 177 | FAX10.01 | 20/07/2010 | Fax Panasonic KX-FL612CX | 0056568 | Jul10-Jul11 | secretary | GPAS SBS | 943.00 | 9FAWC095600 |
| 178 | AMP 09.01 | 10/06/2009 | Amplifier NPE PDA 300 and 6 speakers Ahuja ASC-20T | 00056568 | Good | Mr. Khampeuy PhonAsa, ODS Head Saysetha District, Vientiane Capital | saysetha District | 710.00 | 200903120266 |
| 179 | LCD 10.01 | 01/11/2010 | SONY VPL-EX130 3LCD projector 3000Lumen | 00056568 | Good | Mr. Khamla ICT | GPAS SBS Server Room | 730.00 | VPL-EX130 |
| 180 | LCD 10.02 | 01/11/2010 | SONY VPL-EX70 XGA projector 2600Lumen | 00056568 | Good | Training Center, DCMS, PCASA | MOHA | 661.00 | VPL-EX70 |
| 181 | RSC 10.01 | 20/12/2010 | Rock server cabinet for server HPX1600 | 00056568 | Dec2010-Dec 2011 | Mr. Khamla ICT GPAR SBS | GPAS SBS Server Room | 614.00 | |
| Total | | | | | | | | 384,420 | |

Signed by: 
Name: Mr Nisith Keopanya
Title: Project Manager
Date: 14 May 2012

Signed by: 
Name: Phanchinda Lengravad
Title: UNDP DRR a.i
Date: 14 May 2012

Certified by: 
Name: Sonekxay Easabouh
Title: Audit Director
Ernst & Young Lao Limited
Date: 14 May 2012





**United Nations Development Programme in
Lao PDR**

**Governance and Public Administration Reform
Support for Better Service Delivery**

Project No. 00056568

Management Letter

for the year ended 31 December 2011

 **ERNST & YOUNG**

PRIVATE & CONFIDENTIAL

14 May 2012

Mr. Minh Pham
Resident Representative
United Nations Development Programme
Lane Xang Avenue
P. O. Box: 345
Vientiane, Lao PDR

Dear Mr Pham

We have completed our audit of the special purpose financial reports of Governance and Public Administration Reform Support for Better Service Delivery, Award ID 00047224 and Project No. 00056568 ("the Project") for the year ended 31 December 2011.

In accordance with the Terms of Reference, we have also carried out an assessment of the Project's accounting policies, procedures and internal controls specifically in the following areas:

- a) Human Resources
- b) Finance
- c) Procurement
- d) Asset Management
- e) Cash Management
- f) General Administration
- g) Information System

The work that we have carried out included a general assessment of internal control as well as the following procedures:

- Obtained an understanding of the Project's internal control environment, organizational structure, and policies and procedures that are currently in effect;
- Reviewed selected expenditures made by the implementing partner to assess compliance with the Project Document, Annual Work Plan (AWP) and budgets; and determine compliance with the UNDP Programme Operations Policies and Procedures ("POPP") on Results Management;
- Reviewed the process for procurement/contracting activities for transparency and competitiveness;
- Reviewed the use, control and disposal of non-expendable equipment for compliance with UNDP POPP on Results Management; and determined whether or not the equipment procured met the identified needs and used in line with the intended purpose;
- Reviewed the process for recruiting project personnel and consultants for transparency and competitiveness;
- Reviewed the implementing partner accounting records to assess their adequacy for maintaining accurate and complete records of receipts and disbursements of cash; and for supporting the preparation of the quarterly financial report; and
- Reviewed the records of requests for direct payments for proper authorization ie. signed by designated or authorised officials/personnel.

In addition, we have performed a general review of the Project's progress and timeliness in relation to progress milestones and the planned completion date stated in the Project Document or AWP. This is not, however, intended to address whether there has been compliance with specific covenants relating to specific performance criteria or outputs. Specifically, we:

- reviewed the annual and quarterly work plans, quarterly and annual financial reports, and requests for direct payments to assess timeliness and compliance with the Project Document or the AWP, and the UNDP POPP on Results Management;
- reviewed and assessed the annual project report prepared by the implementing partner for compliance with UNDP guidelines and whether the implementing partner met its responsibilities for monitoring as described in the Project Document or AWP;
- assessed whether the decisions and/or recommendations made, if any, have been followed through by the implementing partner;
- obtained an understanding of the pace of the Project's progress against the Project Document and AWP, and identified the causes for delays, if any; and
- identified any implementation services of UN Agency(s) that were not in accordance with the Project Document or AWP, and reviewed corresponding approvals, if any.

In compliance with the Terms of Reference and our agreement dated 28 February 2011 and revised on 14 March 2012, we wish to highlight certain matters that came to our attention during the course of the audit and following the assessment of internal control and review of the Project's progress that we performed as outlined above. **Attached are the details of the specific internal control weaknesses we have noted along with the implication, recommendation for improvement, and management's response.**

In order to aid the Project Management in prioritizing the actions it will take in addressing the matters that we have noted, each audit finding is categorized by risk severity as follows:

- High: Action that is considered imperative to ensure that United Nations Development Programme in LAO PDR ("UNDP") is not exposed to high risks (i.e. failure to take action could result in major consequences and issues).
- Medium: Action that is considered necessary to avoid exposure to significant risks (i.e. failure to take action could result in significant consequences).
- Low: Action that is considered desirable and should result in enhanced control or better value for money.

In addition, we have classified the possible causes of the audit findings as follows:

- a) Lack of/or inadequate policies/procedures/guidelines
- b) Lack of/or inadequate guidance/supervision at the project level
- c) Inadequate guidance/monitoring at UNDP country office level
- d) Lack of/or insufficient resources (specify: financial, human or, technical resources)
- e) Inadequate planning
- f) Inadequate training
- g) Human error
- h) Intentional overriding of internal controls
- i) Inadequate management structure

We shall be pleased to be kept informed of future developments/changes in the internal control procedures and, in the meantime, please do not hesitate to contact us if you require further explanations or information.

We would like to thank you, the Project Management and its staff for the cooperation they have extended to us during our audit. We look forward working with you again and in providing UNDP and the Project with the required assistance, if any, in the future.

Yours faithfully



Ernst & Young Lao Limited

Governance and Public Administration Reform Support for Better Service Delivery

Project No. 00056568

MANAGEMENT LETTER
for the year ended 31 December 2011

1. ENSURE THAT ALL EXPENDITURE DURING THE CURRENT YEAR ARE PROPERLY RECORDED IN THE PROJECT OPERATING ACCOUNT (POA) PRIOR TO SUBMISSION TO THE UNITED NATIONS DEVELOPMENT PROGRAMME IN LAO PDR

| | |
|--------|---|
| Unit | Governance and Public Administration Reform Support for Better Service Delivery |
| Domain | Finance |
| Causes | Human error |
| Risk | Medium |

Observation

We noted that certain expenditure aggregating to LAK2,330,000 (US\$290) was over recorded as operating expenses for the 4th quarter of 2011. In addition, certain expenditure for the period from 1 to 10 January 2012 of LAK9,911,483 (US\$1,238) were recorded as operating expenses for the 4th quarter of 2011.

According to the Project Management, the Project had reported the expenditure for 4th quarter of 2011 up to 10 January 2012 instead of 31 December 2011 because of misunderstanding on the deadline in the submission the expenditure for the 4th quarter of 2011, which is by 10 January 2012 – the same date as its cut-off period.

Implication

As part of our audit procedures, we have discussed the matter as observed above with Project Management and informed them that the Project's total expenditure, excluding the direct payments by the UNDP Office, for the year ended 31 December 2011 of US\$487,721 as reported in the statement of expenditure in the special purpose financial reports is US\$1,528 lower than the total expenditure per CDR. Such disbursements were adjusted only in the POA by the Project after the POA had been submitted to UNDP in January 2012 and resulted below discrepancy:

| | | |
|---------------------|-------------------------|--------------------|
| Expenditure per POA | LAK3,910,944,777 | US\$487,721 |
| Expenditure per CDR | <u>LAK3,923,186,260</u> | <u>US\$489,249</u> |
| Difference | <u>LAK12,241,483</u> | <u>US\$1,528</u> |

Recommendation

Project Management should ensure that all expenditures during the current year are properly recorded in the POA prior to submission to UNDP, and that total disbursements per CDR should always equal to the amount per POA. Any discrepancy should be investigated and resolved on a timely basis.

After submission of the POA to UNDP, the POA for the current year should immediately be closed.

Governance and Public Administration Reform Support for Better Service Delivery

Project No. 00056568

MANAGEMENT LETTER (continued)
for the year ended 31 December 2011

1. **ENSURE ALL EXPENDITURE DURING THE CURRENT YEAR ARE PROPERLY RECORDED IN THE PROJECT OPERATING ACCOUNT (POA) PRIOR TO SUBMISSION TO THE UNITED NATIONS DEVELOPMENT PROGRAMME IN LAO PDR** (continued)

Management's response

There was some lack of clarity on status of payments made for services related to December 2011 on whether the expenses related to previous year but paid for in the subsequent year could be treated as operating expenses for the current year. It has been understood that the manner in which the said expenditures were booked was wrong. The correct practice, as per the recommendation of the auditor will be followed henceforth, and the POA settlement will be in line with the principles of preparation of the CDR.

Action plan

The Finance Officer and Accountant will ensure that all expenditures are linked to the year in which the payment was actually made, and the mistake in recording the expenditure not repeated.

Target implementation date

1 June 2012.

Person responsible for implementation

Finance and Accounts Unit: Ms. Sengaloun Somchanmavong, Finance Officer and Ms. Vongadala Sirimanotham, Project Accountant.